



MINUTES

**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, January 7, 2014, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL

Members present: C. Dye, C. Collett, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: A. Jenema
Staff present: J. Jocks, Township counsel
N. Edwardson, Recording Secretary

A. PUBLIC OPEN DISCUSSION:

L. Wikle, 7174 Deepwater Point Rd, commented that the item regarding the qualifications of our current bookkeeper, Dennis Drennan was not on the agenda. Wikle provided a handout to the Board requesting that the item be added to the agenda for discussion.

B. LIMITED PUBLIC COMMENT:

R. Roe, 4219 Paper Birch Lane, thanked the Board for considering the procedure for establishing Special Assessment Districts.

C. APPROVAL OF AGENDA:

Motion by LaPointe, seconded by White to approval the agenda with the addition of Items # 4, Dennis Drennan and # 5 LaPointe's response to the recent "Cease and Desist" letter at the December Board meeting under New Business. Motion carried.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None noted

E. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report 11/20/13**
- b. **Clerk's Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - a. **Planning Commission 12/16/13**
- d. **Parks and Maintenance Report – Tom Henkel**
- e. **The Metro Insider Newsletter December 2013**
- f. **Planning, Zoning & Administrative Activity Report**
- g. **North Flight November 2013**

2. ACTION – Consider approval:

- a. **Township Board meeting minutes of 12/03/13**
- b. **Accounts Payable Prepaid of \$1,829.34 and Current to be approved of \$41,667.37 (Recommend approval: Cathy Dye, Clerk)**
- c. **MDOT Annual Permit :Trunkline Right –Of-Way Form 2207B**

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F. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe would like the 1 a. Treasurer's report pulled and Collett and Dye are requesting Accounts Payable 2 b. be removed.

Motion by Dye to remove 1 a. Treasurer's report and 2 b. Accounts Payable from the Consent Calendar. Motion carried by unanimous roll call vote.

1. Treasurer's report

LaPointe asked Collett why the Balance Sheet does not balance with the Treasurer/Bank Accounts. Collett replied that was a clerk question. Collett commented that she did the transfer but the clerk did not do the journal entry. LaPointe withdrew his question.

Motion by LaPointe, seconded by Collett to approve the Treasurer's report as presented. Motion carried by unanimous vote.

2. Accounts Payable

Dye provided additional invoices to be approved from the original report.

Collett raised concerns about how the township handles the "Trust and Agency" (701) accounts. Collett would like a review from legal counsel. Discussion followed.

Motion by Scott, seconded by LaPointe, that we go forward with the current procedure on 701 accounts as long as the proper documentation is attached, if not there then Collett will bring back to the Board for further review. Motion carried by unanimous roll call vote.

Motion by LaPointe, seconded by Scott to approve Accounts Payable as presented with additions. Motion carried by unanimous roll call vote.

G. SPECIAL PRESENTATIONS/DISCUSSIONS: None

H. REPORTS:

1. Sheriff's Report – Deputy: Ken Chubb

Chubb was not present due to illness. Zollinger encouraged the Board to read the report.

2. County Commissioner's Report – Larry Inman:

Inman reviewed.

3. Road Commission – Bill Mosner

Mosner reviewed.

I. Correspondence:

1. Special thank you from CCAT Gift to GTRLC

Zollinger read into record.

J. Public Hearing: None

K. NEW BUSINESS:

1. TCBAAs SUP –Phase 1 activities- Lennox

Traverse City Bull Dog Athletic Association (TCBAA) represented by Bill Crain, Greg Kuber, Keith Plamondon and Brian Harcey are requesting a Special Use Permit for property located at 5549 Bates Road, to allow for Institutional Uses in the Agricultural District, specifically for athletic fields for the TCBAAs, a home school educational group. At the December 16, 2013, Planning Commission recommended to the Board approval of the SUP, Phase 1 for tree clearing, Mass grading of the entire site, installation of 2 soccer fields and retention ponds and addition of 40 parking spaces.

Harcey commented that this property the former Hayden Table Tennis Center was presented as a gift, by the owner, Don Hayden, to the Bull Dog Athletic Association.

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Motion by Scott to approval the Special Use Permit # 2013-10, TCBA, for Phase I including Tree clearing, mass grading of the entire site, installation of 2 soccer fields and Retention Ponds and addition of 40 parking spaces. Seconded by LaPointe. Motion carried.

- 2. Amendment to R-1 district to allow for Chicken's Ordinance # 26 – Lennox**
Lennox reviewed her memo.

Motion by LaPointe to approve Zoning Ordinance # 26 as presented, including renumbering of subsequent subsections m-p. Seconded by White. Motion carried.

3. Resolutions:

- a) Amendment to remove reference to sexton in Cemetery Ordinance –Dye**

Motion by LaPointe, seconded by Dye to approve Resolution R# 2014-01 removing reference to the word sexton in the Acme Township Cemetery Ordinance. Motion carried.

- b) Procedure change for Contract Burial service—Dye**

Motion by Scott, seconded by LaPointe to approve Resolution #R-2014-02 Contracting Burial services for Acme Cemeteries. Motion carried.

- c) Board of Review Alternative start date approval**

Motion by LaPointe, seconded by Scott to approve Resolution # R-2014-03 for A Board of Review alternative start date. Motion carried.

- d) FOIA Fee schedule – Dye**

Scott asked for the blanks on the FOIA worksheet to be filled in with current prices for copying and mailing.

Motion by White, seconded by LaPointe to approve Resolution # R-2014-04 establishing a fee schedule for FOIA. Motion carried.

- e) SAD policy direction-Road improvements**

- 1. Expression of Interest Survey**
- 2. Petition**

LaPointe provided two different procedures for establishing a Special District Assessment (SAD). One is a resident based “Expression of Interest Survey” that is initiated by property owners that sign an “Expression of Interest Survey”, that has been mailed to each property owner, requesting the Township Board to levy the assessment. The second one is a resident based “Petition” which is initiated by property owners signing a petition requesting the Township Board to levy the assessment.

Motion by LaPointe, seconded by White to approve Resolution # R-2014-05, Financial support for Acme Township SAD districts if our citizens show support for the creation of a SAD districts by either one of the two attached procedures. Motion carried.

- f) Beach club Property taxes winter 2013**

Motion by LaPointe, seconded by Collett to approve Resolution # R-2014-6

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**Allowing for the payment of property taxes on the Beach Club property.
Motion carried.**

4. Dennis Drennan

This item was requested by L. Wikle to be added to the agenda. She provided a **handout** that did not list, Drennan, as a licensed Certified Public Accountant in the State of Illinois. Wikle expressed concern of a misrepresentation of Drennan by the Board. Drennan was presented as being a CPA but she finds no record.

Clerk, Dye, presented the Board with **Dennan's** resume, which included a certificate issued by the University of Illinois showing Drennan as a registered CPA.

Motion by Scott, seconded by LaPointe, to table this issue for 60 days or upon another recommendation for replacement or steps showing that everyone is working together. Motion carried by unanimous roll call vote.

5. LaPointe's response to "Cease and Desist making Defamatory statements

Collett believes this is not the appropriate time to discuss. Collett is being represented by legal counsel. Scott suggested that LaPointe make his comments during Public Comment.

L. OLD BUSINESS:

1. a) Resolution regarding deposits – LaPointe

At the December, 2013, Board meeting, the agenda included two resolutions concerning Township finances. Legal counsel recommended holding off on considering them until further review of the law. The resolution concerning bank reconciliations was withdrawn. The remaining resolution concerns deposits of money received by the Treasurer's office. It is the opinion of legal counsel that the Township Board does have the authority to adopt a resolution setting policy for deposits of receipts to the Township. Collett believes there is no reason to have such a resolution. Collett and her deputy are completely conscious of getting the deposits into the bank. Collett stated that residents can now go on line and check their taxes and also pay by credit card.

Zollinger suggested that we table until after this current tax season and then visit again.

**Motion by Scott, seconded by LaPointe to table the Resolution regarding deposits.
Motion carried.**

G. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

LaPointe read a prepared **statement** responding to the "Cease and Desist making Defamatory Statements" at the December 2013 Board meeting.

Meeting adjourned at 10:30 p.m. on a motion by Scott with support from White.



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CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

- A. **PUBLIC OPEN DISCUSSION:** Open dialogue with board about community interest issues
- B. **LIMITED PUBLIC COMMENT:**
Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.
- C. **APPROVAL OF AGENDA:**
- D. **INQUIRY AS TO CONFLICTS OF INTEREST:**
- E. **CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.
 - 1. **RECEIVE AND FILE:**
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 - c. **MDOT Annual Permit :Trunkline Right –Of-Way Form 2207B**
- F. **ITEMS REMOVED FROM THE CONSENT CALENDAR:**
 - 1.
 - 2.
 - 3.
- G. **SPECIAL PRESENTATIONS/DISCUSSIONS:**
- H. **REPORTS:**
 - 1. **Sheriff's Report – Deputy: Ken Chubb**
 - 2. **County Commissioner's Report – Larry Inman:**

I. Correspondence:

1. Special thank you from CCAT Gift to GTRLC

J. Public Hearing:

K. NEW BUSINESS:

1. TCBAA SUP –Phase 1 activities- Lennox
2. Amendment to R-1 district to allow for Chicken’s Ordinance # 26 - Lennox
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 - b) Procedure change for Contract Burial service--Dye
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 - d) FOIA Fee schedule – Dye
 - e) SAD policy direction-Road improvements
 1. Expression of Interest Survey
 2. Petition
 - f) Beach club Property taxes winter 2013

L. OLD BUSINESS:

1. a) Resolution regarding deposits - LaPointe

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

ACME TOWNSHIP

**MONTHLY TREASURERS REPORT
RECONCILED WITH BANK AS OF NOVEMBER 30, 2013**

	FUND #	OCTOBER 31, 2013 ACCOUNT BALANCE	Net Change	NOVEMBER 30, 2013 ACCOUNT BALANCE
UNRESTRICTED ACCOUNTS:				
<u>GENERAL FUND TOTAL ACCOUNTS (1 CHECKING AND 2 SAVINGS):</u>	101	941,818	27,830	969,648
ASSIGNED FROM GENERAL FUND BALANCE:				
<u>SELF FUNDED ACCTS PAYABLE 6 MONTHS</u> COMMITTED	*incl in general fund	388,125	0	388,125
<u>SAYLOR PARK BOAT LAUNCH IMPROVEMENT</u> ASSIGNED	*incl in general fund	61,920	0	61,920
<u>SEPTAGE PLANT FUNDS</u> ASSIGNED	*incl in general fund	187,728	7,614	195,342
<u>HOXSIE HOUSE RELOCATION</u> ASSIGNED	*incl in general fund	10,000	0	10,000
<u>PUBLIC BROADCAST EQUIPMENT FUNDING</u> RESTRICTED	*incl in general fund	6,864	0	6,864
<u>PA48 METRO ACCT FUND</u> RESTRICTED	*incl in general fund	56,235	0	56,235
TOTAL ASSIGNED FROM GENERAL FUND BALANCE:		710,872	7,614	718,486
UNRESTRICTED BALANCE, Net of Assigned:		\$230,945	20,216	\$251,161
<i>Funds within General Fund Bank Account</i>				
<u>CEMETARY FUND</u> COMMITTED	209	7,969	(784)	7,185
<u>FIRE FUND</u> SPECIAL ASSMT	206	28,174	(6,314)	21,860
<u>POLICE FUND</u> SPECIAL ASSMT	207	131,137	0	131,137
<u>LIQUOR FUND 212 MM and 101-212</u> RESTRICTED	212	21,341	2	21,343
<u>PA48 TOWNSHIP IMPROVEMENT-R.O.W.</u> RESTRICTED	246	20,401	0	20,401
		\$ 209,021	(7,096)	\$ 201,925
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:				
<u>SHORELINE PRESER.FUND</u> COMMITTED	224	61,524	17	61,541
<u>PARKS & RECREATION</u> COMMITTED	226	9,898	2	9,901
<u>-TRANS FROM NEW URB.TO PARK/SHORELINE</u> COMMITTED	227	28,002	7	28,009
		\$ 99,424	26	\$ 99,450
RESTRICTED BY MILLAGE:				
<u>FARMLAND DEVE. RIGHTS</u> MILLAGE	225	569,773	(4,943)	564,829
<u>TAX COLLECTION</u> TEMPORARY FUNDS	703	19,884	28,573	48,457
		\$ 589,657	23,629	\$ 613,286
RESTRICTED BY REVENUE SOURCE ACCOUNTS:				
<u>SEWER FUND</u> RESTRICTED	590	853,470	34,425	887,895
<u>PLANNING REVIEW FEES (T & A) ESCROW ACCT</u> RESTRICTED	701	12,597	(6,062)	6,535
ACME TOWNSHIP RESTRICTED FUNDS		\$ 866,067	28,363	\$ 894,430
ACME TOWNSHIP ALL ACCOUNT BALANCES		\$ 2,705,986	72,752	\$ 2,778,738

Connie Collett

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000	204,203.00	204,203.00	0.00	0.00	0.00	204,203.00	0.0
412.000	10,876.00	10,876.00	0.00	0.00	0.00	10,876.00	0.0
420.000	1,000.00	1,000.00	159.80	0.00	0.00	840.20	16.0
445.020	300.00	300.00	0.00	0.00	0.00	300.00	0.0
446.000	1,200.00	1,200.00	30.81	0.00	0.00	1,169.19	2.6
447.000	103,264.00	103,264.00	70,827.97	1,414.06	0.00	32,436.03	68.6
448.000	77,432.00	77,432.00	40,123.58	20,202.65	0.00	37,308.42	51.8
465.000	2,800.00	2,800.00	1,125.00	225.00	0.00	1,675.00	40.2
574.000	327,775.00	327,775.00	163,981.00	58,113.00	0.00	163,794.00	50.0
577.000	750.00	750.00	0.00	0.00	0.00	750.00	0.0
602.000	0.00	0.00	2,892.21	0.00	0.00	-2,892.21	0.0
607.000	250.00	250.00	0.00	0.00	0.00	250.00	0.0
608.001	53,500.00	53,500.00	70,593.46	115.00	0.00	-17,093.46	132.0
610.000	500.00	500.00	914.05	0.00	0.00	-414.05	182.8
665.000	250.00	250.00	1,624.02	1,471.31	0.00	-1,374.02	649.6
665.001	0.00	0.00	1,529.30	1,529.30	0.00	-1,529.30	0.0
667.000	500.00	500.00	-130.00	0.00	0.00	630.00	-26.0
671.010	0.00	0.00	250.00	250.00	0.00	-250.00	0.0
676.000	27,000.00	27,000.00	10,986.33	310.37	0.00	16,013.67	40.7
687.000	0.00	0.00	309.00	309.00	0.00	-309.00	0.0
Dept: 000	811,600.00	811,600.00	365,216.53	83,939.69	0.00	446,383.47	45.0
Revenues							
	811,600.00	811,600.00	365,216.53	83,939.69	0.00	446,383.47	45.0
Expenditures							
Dept: 000							
465.001	500.00	500.00	0.00	0.00	0.00	500.00	0.0
992.000	20,000.00	8,493.00	0.00	0.00	0.00	8,493.00	0.0
994.000	600.00	600.00	0.00	0.00	0.00	600.00	0.0
998.000	1,013.00	1,013.00	837.90	0.00	0.00	175.10	82.7
999.000	0.00	5,507.00	5,507.63	0.00	0.00	-0.63	100.0
Dept: 000	22,113.00	16,113.00	6,345.53	0.00	0.00	9,767.47	39.4
Dept: 101 TOWNSHIP BOARD OF TRUSTEES							
702.000	24,000.00	24,000.00	10,000.00	2,000.00	0.00	14,000.00	41.7
703.001	27,414.00	27,414.00	12,085.01	2,208.80	0.00	15,328.99	44.1
705.001	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
710.000	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
714.000	3,932.00	3,932.00	1,648.01	308.61	0.00	2,283.99	41.9
726.000	4,000.00	4,000.00	338.17	2.70	0.00	3,661.83	8.5
801.000	20,000.00	20,000.00	11,510.00	0.00	0.00	8,490.00	57.6
801.001	10,000.00	10,000.00	4,440.00	450.00	0.00	5,560.00	44.4
802.001	3,000.00	3,000.00	300.50	0.00	0.00	2,699.50	10.0
802.002	16,500.00	16,500.00	6,944.50	0.00	0.00	9,555.50	42.1
802.004	2,800.00	2,800.00	0.00	0.00	0.00	2,800.00	0.0
802.005	0.00	2,892.21	2,892.21	0.00	0.00	0.00	100.0
803.003	35,000.00	35,000.00	500.00	500.00	0.00	34,500.00	1.4
804.000	5,900.00	5,900.00	2,017.50	356.00	0.00	3,882.50	34.2
855.000	500.00	500.00	0.00	0.00	0.00	500.00	0.0
860.000	1,500.00	1,500.00	13.56	0.00	0.00	1,486.44	0.9
874.000	2,740.00	2,740.00	2,666.56	0.00	0.00	73.44	97.3
900.000	1,800.00	1,800.00	772.00	190.50	0.00	1,028.00	42.9
910.000	5,024.95	5,024.95	2,221.19	452.29	0.00	2,803.76	44.2
958.000	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000	800.00	800.00	0.00	0.00	0.00	800.00	0.0
TOWNSHIP BOARD OF TRUSTEES	176,910.95	179,803.16	58,349.21	6,468.90	0.00	121,453.95	32.5
Dept: 171 SUPERVISOR EXPENDITURES							
702.000	37,000.00	37,000.00	15,519.27	2,846.16	0.00	21,480.73	41.9
714.000	2,812.00	2,812.00	1,187.18	217.72	0.00	1,624.82	42.2

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 171 SUPERVISOR EXPENDITURES							
860.000 TRAVEL & MILEAGE	500.00	500.00	212.44	0.00	0.00	287.56	42.5
874.000 RETIREMENT/PENSION	2,159.00	2,159.00	1,211.54	0.00	0.00	947.46	56.1
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
SUPERVISOR EXPENDITURES	43,971.00	43,971.00	18,130.43	3,063.88	0.00	25,840.57	41.2
Dept: 191 ELECTION EXPENDITURES							
702.000 SALARIES	9,600.00	9,600.00	6,747.50	3,827.50	0.00	2,852.50	70.3
714.000 FICA LOCAL SHARE	0.00	0.00	-223.19	93.33	0.00	223.19	0.0
726.000 SUPPLIES & POSTAGE	3,500.00	3,500.00	732.70	476.34	0.00	2,767.30	20.9
900.000 PUBLICATIONS	500.00	500.00	-80.26	63.50	0.00	580.26	-16.1
ELECTION EXPENDITURES	13,600.00	13,600.00	7,176.75	4,460.67	0.00	6,423.25	52.8
Dept: 209 ASSESSOR'S EXPENDITURES							
702.000 SALARIES	5,000.00	5,000.00	2,083.35	416.67	0.00	2,916.65	41.7
714.000 FICA LOCAL SHARE	383.00	383.00	159.35	31.87	0.00	223.65	41.6
726.000 SUPPLIES & POSTAGE	2,600.00	2,600.00	6.44	0.92	0.00	2,593.56	0.2
803.002 ASSESSING CONTRACT SERVICES	28,750.00	28,750.00	9,700.00	2,500.00	0.00	19,050.00	33.7
803.004 ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
804.000 SOFTWARE SUPPORT & PROCESSING	2,000.00	2,000.00	1,155.00	0.00	0.00	845.00	57.8
956.000 MISCELLANEOUS	180.00	180.00	0.00	0.00	0.00	180.00	0.0
ASSESSOR'S EXPENDITURES	39,913.00	39,913.00	13,104.14	2,949.46	0.00	26,808.86	32.8
Dept: 215 CLERK'S EXPENDITURES							
702.000 SALARIES	37,008.00	37,008.00	15,657.18	2,846.76	0.00	21,350.82	42.3
703.000 WAGES DEPUTY/SEC/PRT TIME	14,144.00	14,144.00	4,364.46	252.00	0.00	9,779.54	30.9
714.000 FICA LOCAL SHARE	3,888.00	3,888.00	1,286.73	181.57	0.00	2,601.27	33.1
726.000 SUPPLIES & POSTAGE	1,800.00	1,800.00	396.55	142.94	0.00	1,403.45	22.0
804.000 SOFTWARE SUPPORT & PROCESSING	3,000.00	3,000.00	2,628.75	9.95	0.00	371.25	87.6
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	609.07	0.00	0.00	390.93	60.9
874.000 RETIREMENT/PENSION	2,339.00	2,339.00	3,529.55	0.00	0.00	-1,190.55	150.9
910.000 INSURANCE	8,400.00	8,400.00	3,867.07	779.21	0.00	4,532.93	46.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
CLERK'S EXPENDITURES	73,079.00	73,079.00	32,339.36	4,212.43	0.00	40,739.64	44.3
Dept: 247 BOARD OF REVIEW							
702.000 SALARIES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
714.000 FICA LOCAL SHARE	61.00	61.00	0.00	0.00	0.00	61.00	0.0
900.000 PUBLICATIONS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
956.000 MISCELLANEOUS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
BOARD OF REVIEW	1,161.00	1,161.00	0.00	0.00	0.00	1,161.00	0.0
Dept: 253 TREASURER'S EXPENDITURES							
702.000 SALARIES	34,510.00	34,510.00	14,600.41	2,654.62	0.00	19,909.59	42.3
703.000 WAGES DEPUTY/SEC/PRT TIME	15,808.00	15,808.00	6,088.56	1,404.00	0.00	9,719.44	38.5
714.000 FICA LOCAL SHARE	3,825.00	3,825.00	1,562.86	306.39	0.00	2,262.14	40.9
726.000 SUPPLIES & POSTAGE	5,000.00	5,000.00	2,417.68	1,673.16	0.00	2,582.32	48.4
804.000 SOFTWARE SUPPORT & PROCESSING	2,560.00	2,560.00	764.00	133.50	0.00	1,796.00	29.8
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	2,012.00	2,012.00	1,393.68	0.00	0.00	618.32	69.3
900.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
910.000 INSURANCE	1,340.00	1,340.00	536.43	117.03	0.00	803.57	40.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
TREASURER'S EXPENDITURES	66,655.00	66,655.00	27,363.62	6,288.70	0.00	39,291.38	41.1
Dept: 265 TOWNHALL EXPENDITURES							
726.000 SUPPLIES & POSTAGE	3,000.00	3,000.00	922.13	136.03	0.00	2,077.87	30.7
850.000 TELEPHONE	3,000.00	3,000.00	896.84	140.21	0.00	2,103.16	29.9
851.000 CABLE INTERNET SERVICES	1,500.00	1,500.00	872.00	211.41	0.00	628.00	58.1
920.000 ELECTRIC UTILITIES TOWNHALL	8,500.00	8,500.00	3,338.54	868.22	0.00	5,161.46	39.3
921.000 STREET LIGHTS	10,800.00	10,800.00	4,663.48	1,603.63	0.00	6,136.52	43.2

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 265 TOWNHALL EXPENDITURES							
922.000 MICH CON GAS	3,500.00	3,500.00	167.90	65.01	0.00	3,332.10	4.8
923.000 SEWER TOWNSHIP HALL	900.00	900.00	180.00	0.00	0.00	720.00	20.0
930.000 REPAIRS & MAINT	18,500.00	18,500.00	1,465.04	329.03	0.00	17,034.96	7.9
TOWNHALL EXPENDITURES	49,700.00	49,700.00	12,505.93	3,353.54	0.00	37,194.07	25.2
Dept: 410 PLANNING & ZONING EXPENDITURES							
702.002 ZONING ADMIN SALARY	25,875.00	25,875.00	11,071.26	1,866.73	0.00	14,803.74	42.8
705.000 PER DIEM PLANNING/ZBA	13,600.00	13,600.00	3,234.00	100.00	0.00	10,366.00	23.8
714.000 FICA LOCAL SHARE	2,089.00	2,089.00	1,094.35	150.45	0.00	994.65	52.4
726.000 SUPPLIES & POSTAGE	1,000.00	1,000.00	49.40	7.82	0.00	950.60	4.9
802.002 ATTORNEY SERVICES	20,000.00	20,000.00	1,560.50	0.00	0.00	18,439.50	7.8
803.000 PLANNER SERVICES	50,000.00	50,000.00	355.00	355.00	0.00	49,645.00	0.7
803.001 PLANNING CONSULTANT	27,000.00	33,000.00	14,708.85	9,852.22	0.00	18,291.15	44.6
804.000 SOFTWARE SUPPORT & PROCESSING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	204.53	0.00	0.00	295.47	40.9
874.000 RETIREMENT/PENSION	2,587.00	2,587.00	0.00	0.00	0.00	2,587.00	0.0
900.000 PUBLICATIONS	1,200.00	1,200.00	605.10	0.00	0.00	594.90	50.4
949.000 RENTAL OF SPACE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	3,000.00	3,000.00	350.00	0.00	0.00	2,650.00	11.7
960.000 dues subscriptions	350.00	350.00	0.00	0.00	0.00	350.00	0.0
PLANNING & ZONING EXPENDITURES	148,701.00	154,701.00	33,232.99	12,332.22	0.00	121,468.01	21.5
Dept: 750 MAINT & PARKS EXPENDITURES							
702.000 SALARIES	47,660.49	47,660.49	20,193.42	3,665.60	0.00	27,467.07	42.4
703.000 WAGES DEPUTY/SEC/PRT TIME	6,500.00	6,500.00	6,876.50	180.00	0.00	-376.50	105.8
714.000 FICA LOCAL SHARE	3,623.00	3,623.00	1,806.90	243.57	0.00	1,816.10	49.9
726.000 SUPPLIES & POSTAGE	2,000.00	2,000.00	165.79	0.00	0.00	1,834.21	8.3
874.000 RETIREMENT/PENSION	4,766.00	4,766.00	4,703.12	0.00	0.00	62.88	98.7
910.000 INSURANCE	8,085.00	8,085.00	3,649.48	739.64	0.00	4,435.52	45.1
930.000 REPAIRS & MAINT	25,145.00	25,145.00	13,718.38	1,328.80	0.00	11,426.62	54.6
930.001 PARK EQUIP MAINT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
956.000 MISCELLANEOUS	6,500.00	6,500.00	2,369.00	0.00	0.00	4,131.00	36.4
MAINT & PARKS EXPENDITURES	107,779.49	107,779.49	53,482.59	6,157.61	0.00	54,296.90	49.6
Dept: 861 RETIREMENT/PENSION							
874.000 RETIREMENT/PENSION	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
RETIREMENT/PENSION	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Dept: 865 INSURANCE							
910.000 INSURANCE	15,000.00	15,000.00	11,035.00	0.00	0.00	3,965.00	73.6
INSURANCE	15,000.00	15,000.00	11,035.00	0.00	0.00	3,965.00	73.6
Dept: 970 CAPITAL IMPROVEMENTS							
973.000 CLERK'S CAPITAL	2,867.00	2,867.00	0.00	0.00	0.00	2,867.00	0.0
975.000 TOWNHALL CAPITAL IMPROVE	13,800.00	13,800.00	0.00	0.00	0.00	13,800.00	0.0
CAPITAL IMPROVEMENTS	16,667.00	16,667.00	0.00	0.00	0.00	16,667.00	0.0
Expenditures	776,250.44	779,142.65	273,065.55	49,287.41	0.00	506,077.10	35.0
Net Effect for GENERAL FUND	35,349.56	32,457.35	92,150.98	34,652.28	0.00	-59,693.63	283.9
Change in Fund Balance:			92,150.98				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	88,025.00	88,025.00	0.00	0.00	0.00	88,025.00	0.0
Dept: 000	88,025.00	88,025.00	0.00	0.00	0.00	88,025.00	0.0
Revenues	88,025.00	88,025.00	0.00	0.00	0.00	88,025.00	0.0
Expenditures							
Dept: 000							
802.004 CONTRACTED EMPLOYEE SERVICES	83,500.00	83,500.00	28,413.76	6,314.17	0.00	55,086.24	34.0
Dept: 000	83,500.00	83,500.00	28,413.76	6,314.17	0.00	55,086.24	34.0
Expenditures	83,500.00	83,500.00	28,413.76	6,314.17	0.00	55,086.24	34.0
Net Effect for FIRE FUND	4,525.00	4,525.00	-28,413.76	-6,314.17	0.00	32,938.76	-627.9
Change in Fund Balance:			-28,413.76				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 207 - POLICE PROTECTION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	43,823.00	43,823.00	0.00	0.00	0.00	43,823.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Dept: 000	52,323.00	52,323.00	0.00	0.00	0.00	52,323.00	0.0
Revenues	52,323.00	52,323.00	0.00	0.00	0.00	52,323.00	0.0
Expenditures							
Dept: 000							
802.000 COMMUNITY POLICING CONTRACT	78,678.00	78,678.00	37,080.50	0.00	0.00	41,597.50	47.1
850.000 TELEPHONE	552.00	552.00	0.00	0.00	0.00	552.00	0.0
956.000 MISCELLANEOUS	0.00	0.00	190.76	0.00	0.00	-190.76	0.0
Dept: 000	79,230.00	79,230.00	37,271.26	0.00	0.00	41,958.74	47.0
Expenditures	79,230.00	79,230.00	37,271.26	0.00	0.00	41,958.74	47.0
Net Effect for POLICE PROTECTION	-26,907.00	-26,907.00	-37,271.26	0.00	0.00	10,364.26	138.5
Change in Fund Balance:			-37,271.26				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 209 - CEMETERY FUND							
Revenues							
Dept: 000							
643.000 CEMETARY lot & plots	5,000.00	5,000.00	2,000.00	0.00	0.00	3,000.00	40.0
646.000 BURIAL FEE PAYMENTS	4,000.00	4,000.00	1,600.00	200.00	0.00	2,400.00	40.0
Dept: 000	9,000.00	9,000.00	3,600.00	200.00	0.00	5,400.00	40.0
Revenues	9,000.00	9,000.00	3,600.00	200.00	0.00	5,400.00	40.0
Expenditures							
Dept: 000							
726.000 SUPPLIES & POSTAGE	300.00	300.00	0.00	0.00	0.00	300.00	0.0
802.004 CONTRACTED EMPLOYEE SERVICES	4,000.00	4,000.00	1,800.00	400.00	0.00	2,200.00	45.0
930.000 REPAIRS & MAINT	4,000.00	4,000.00	830.83	481.00	0.00	3,169.17	20.8
Dept: 000	8,300.00	8,300.00	2,630.83	881.00	0.00	5,669.17	31.7
Expenditures	8,300.00	8,300.00	2,630.83	881.00	0.00	5,669.17	31.7
Net Effect for CEMETERY FUND	700.00	700.00	969.17	-681.00	0.00	-269.17	138.5
Change in Fund Balance:			969.17				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 212 - LIQUOR FUND							
Revenues							
Dept: 000							
443.000 LIQUOR LICENSE FEES	8,500.00	8,500.00	8,950.15	0.00	0.00	-450.15	105.3
665.000 INTEREST ON INVESTMENTS	0.00	0.00	5.10	1.00	0.00	-5.10	0.0
Dept: 000	8,500.00	8,500.00	8,955.25	1.00	0.00	-455.25	105.4
Revenues	8,500.00	8,500.00	8,955.25	1.00	0.00	-455.25	105.4
Expenditures							
Dept: 000							
999.000 TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Dept: 000	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Expenditures	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Net Effect for LIQUOR FUND	0.00	0.00	8,955.25	1.00	0.00	-8,955.25	0.0
Change in Fund Balance:			8,955.25				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							
Dept: 000							
602.000 GRANTS	0.00	0.00	37,201.01	0.00	0.00	-37,201.01	0.0
665.000 INTEREST ON INVESTMENTS	5.00	5.00	45.66	7.15	0.00	-40.66	913.2
698.000 TRANS IN FRM OTHER FUNDS	0.00	5,507.00	5,507.63	0.00	0.00	-0.63	100.0
Dept: 000	5.00	5,512.00	42,754.30	7.15	0.00	-37,242.30	775.7
Revenues	5.00	5,512.00	42,754.30	7.15	0.00	-37,242.30	775.7
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	0.00	0.00	-5,000.00	0.00	0.00	5,000.00	0.0
898.000 COST RELATED TO SHORELINE PROJ	0.00	0.00	40,998.84	0.00	0.00	-40,998.84	0.0
902.000 BANK CHARGES	0.00	0.00	559.62	675.00	0.00	-559.62	0.0
956.000 MISCELLANEOUS	0.00	5,507.00	0.00	0.00	0.00	5,507.00	0.0
999.000 TRANSFER TO OTHER FUNDS	52,000.00	52,000.00	0.00	0.00	0.00	52,000.00	0.0
Dept: 000	52,000.00	57,507.00	36,558.46	675.00	0.00	20,948.54	63.6
Expenditures	52,000.00	57,507.00	36,558.46	675.00	0.00	20,948.54	63.6
Net Effect for SHORELINE PPRESERVATION	-51,995.00	-51,995.00	6,195.84	-667.85	0.00	-58,190.84	-11.9
Change in Fund Balance:			6,195.84				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 225 - FARMLAND PRESERVATION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	254,600.00	254,600.00	0.00	0.00	0.00	254,600.00	0.0
412.000 PERSONAL PROP TAXES	12,200.00	12,200.00	0.00	0.00	0.00	12,200.00	0.0
420.000 DELQUENT PERS PROP TAX	0.00	0.00	150.70	0.00	0.00	-150.70	0.0
665.000 INTEREST ON INVESTMENTS	1,200.00	1,200.00	398.23	62.66	0.00	801.77	33.2
Dept: 000	268,000.00	268,000.00	548.93	62.66	0.00	267,451.07	0.2
Revenues	268,000.00	268,000.00	548.93	62.66	0.00	267,451.07	0.2
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	6,000.00	6,000.00	45.00	0.00	0.00	5,955.00	0.8
802.004 CONTRACTED EMPLOYEE SERVICES	29,000.00	29,000.00	0.00	0.00	0.00	29,000.00	0.0
902.000 BANK CHARGES	4,000.00	4,000.00	1,790.38	1,825.00	0.00	2,209.62	44.8
941.000 PDR PYMT TO LANDOWNERS	585,000.00	585,000.00	0.00	0.00	0.00	585,000.00	0.0
942.000 APPRASAL EXPENSES	5,500.00	5,500.00	2,500.00	0.00	0.00	3,000.00	45.5
999.000 TRANSFER TO OTHER FUNDS	196,000.00	196,000.00	0.00	0.00	0.00	196,000.00	0.0
Dept: 000	825,500.00	825,500.00	4,335.38	1,825.00	0.00	821,164.62	0.5
Expenditures	825,500.00	825,500.00	4,335.38	1,825.00	0.00	821,164.62	0.5
Net Effect for FARMLAND PRESERVATION	-557,500.00	-557,500.00	-3,786.45	-1,762.34	0.00	-553,713.55	0.7
Change in Fund Balance:			-3,786.45				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - PARK and RECREATION FUND							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	0.00	0.00	7.51	1.15	0.00	-7.51	0.0
676.000 REIMBURSEMENTS	85.00	85.00	0.00	0.00	0.00	85.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
Dept: 000	27,885.00	27,885.00	7.51	1.15	0.00	27,877.49	0.0
Revenues	27,885.00	27,885.00	7.51	1.15	0.00	27,877.49	0.0
Expenditures							
Dept: 000							
930.002 PARKS & RECREATION EXPENDITURE	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
930.003 PHRAGMITES ERADICATION	1,000.00	1,000.00	-135.00	0.00	0.00	1,135.00	-13.5
Dept: 000	28,800.00	28,800.00	-135.00	0.00	0.00	28,935.00	-0.5
Expenditures	28,800.00	28,800.00	-135.00	0.00	0.00	28,935.00	-0.5
Net Effect for PARK and RECREATION FUND	-915.00	-915.00	142.51	1.15	0.00	-1,057.51	-15.6
Change in Fund Balance:			142.51				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	50.00	50.00	21.21	3.25	0.00	28.79	42.4
Dept: 000	50.00	50.00	21.21	3.25	0.00	28.79	42.4
Revenues	50.00	50.00	21.21	3.25	0.00	28.79	42.4
Net Effect for NEW URBANIST TOWN CENTER	50.00	50.00	21.21	3.25	0.00	28.79	42.4
Change in Fund Balance:			21.21				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 11/30/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 590 - ACME RELIEF SEWER							
Revenues							
Dept: 000							
460.000 USAGE&CONNECTION FEES	849,297.00	849,297.00	419,427.52	18,287.48	0.00	429,869.48	49.4
665.000 INTEREST ON INVESTMENTS	0.00	0.00	522.64	95.94	0.00	-522.64	0.0
668.000 INTEREST & FEES	0.00	0.00	3,747.64	613.43	0.00	-3,747.64	0.0
Dept: 000	849,297.00	849,297.00	423,697.80	18,996.85	0.00	425,599.20	49.9
Dept: 550 HOPE VILLAGE- WATER							
445.020 PENALTIES& INTEREST	0.00	0.00	-0.02	0.00	0.00	0.02	0.0
450.000 USAGE FEES	0.00	0.00	7,000.02	3,500.01	0.00	-7,000.02	0.0
HOPE VILLAGE- WATER	0.00	0.00	7,000.00	3,500.01	0.00	-7,000.00	0.0
Dept: 555 LOCHENHEATH WATER							
445.020 PENALTIES& INTEREST	0.00	0.00	4,200.00	4,200.00	0.00	-4,200.00	0.0
450.000 USAGE FEES	0.00	0.00	20.00	20.00	0.00	-20.00	0.0
LOCHENHEATH WATER	0.00	0.00	4,220.00	4,220.00	0.00	-4,220.00	0.0
<i>Sewer New home</i>							
Revenues	849,297.00	849,297.00	434,917.80	26,716.86	0.00	414,379.20	51.2
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	1,334.00	1,334.00	0.00	0.00	0.00	1,334.00	0.0
956.000 MISCELLANEOUS	19,786.00	19,786.00	523.95	0.00	0.00	19,262.05	2.6
956.001 OPERATING & MAINT EXP	262,960.00	262,960.00	87,766.74	0.00	0.00	175,193.26	33.4
956.003 HOCH ROAD #697 EXP	1,364.00	1,364.00	0.00	0.00	0.00	1,364.00	0.0
995.001 INTEREST on BONDS	450,155.00	450,155.00	33,681.60	0.00	0.00	416,473.40	7.5
Dept: 000	735,599.00	735,599.00	121,972.29	0.00	0.00	613,626.71	16.6
Dept: 500 SEPTAGE TREATMENT PLANT							
950.020 PRINICIPAL PMTS ON JOINT VENTUR	0.00	0.00	6,084.62	6,084.62	0.00	-6,084.62	0.0
995.001 INTEREST on BONDS	0.00	0.00	1,529.30	1,529.30	0.00	-1,529.30	0.0
SEPTAGE TREATMENT PLANT	0.00	0.00	7,613.92	7,613.92	0.00	-7,613.92	0.0
Dept: 550 HOPE VILLAGE- WATER							
956.001 OPERATING & MAINT EXP	0.00	0.00	3,900.61	0.00	0.00	-3,900.61	0.0
HOPE VILLAGE- WATER	0.00	0.00	3,900.61	0.00	0.00	-3,900.61	0.0
Expenditures	735,599.00	735,599.00	133,486.82	7,613.92	0.00	602,112.18	18.1
Net Effect for ACME RELIEF SEWER	113,698.00	113,698.00	301,430.98	19,102.94	0.00	-187,732.98	265.1
Change in Fund Balance:			301,430.98				
Grand Total Net Effect:	-482,994.44	-485,886.65	340,394.47	44,335.26	0.00	-826,281.12	

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 101 - GENERAL FUND

Assets

001.000	CASH-CHECKING	523,741.44
004.000	MONEY MARKET	453,520.32
045.000	RECEIVABLE-CURRENT	0.00
049.000	RECEIVABLES-DEFERRED	0.00
089.000	INTEREST RECEIVABLE ON ASSESSM	0.00
100.000	ACCOUNTS RECEIVABLE	169,000.21
101.000	DUE FROM STATE OF MICHIGAN	105,868.00
102.000	DUE FROM OTHER FUNDS	97,443.24
123.000	PREPAID EXPENSE	3,107.09

Total Assets

1,352,680.30

Liabilities

202.000	ACCOUNTS PAYABLE	0.00
214.000	DUE TO OTHER FUNDS	2,747.03
228.000	ACCURED PAYROLL	4,673.52
228.100	FICA	498.93
228.200	STATE WITHHOLDING TAXES	0.00
229.000	FEDERAL WITH HOLDING TAX	61.94
230.000	ACCRUED RETIREMENT PENSION	13,504.45
231.101	EMPL CONTRI RITTER	0.00
231.200	OTHER PAYROLL DEDUCTIONS	224.09
231.300	FLEX PLAN	401.50
232.000	PASSPORT PAYABLE	100.00
251.000	SALE OF SECURITIES	0.00
273.001	UNDISTRIBUTED BURIAL INCOME	0.00
339.000	DEFERRED REVENUE	65,766.20
231.201	UNEMPLOYMENT EXPENSES	0.00
209.000	ASSESSOR EXPENDITURES	0.00

Total Liabilities

87,977.66

Reserves/Balances

390.000	Fund Balance	1,172,551.66
398.000	Change in Fund Balance	92,150.98

Total Reserves/Balances

1,264,702.64

Total Liabilities & Balances

1,352,680.30

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 102 - TWP ZONING TAKINGS SELF-INSURA

Assets

001.000 CASH-CHECKING

0.00

Total Assets

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 206 - FIRE FUND

Assets

001.000 CASH-CHECKING	21,859.61
086.000 MILAGE	0.00
102.000 DUE FROM OTHER FUNDS	0.00
123.000 PREPAID EXPENSE	287,500.00

	Total Assets	309,359.61
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	0.00
228.100 FICA	0.00
231.200 OTHER PAYROLL DEDUCTIONS	0.00

	Total Liabilities	0.00
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Reserves/Balances

390.000 Fund Balance	337,773.37
398.000 Change in Fund Balance	-28,413.76

	Total Reserves/Balances	309,359.61
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	Total Liabilities & Balances	309,359.61
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BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 207 - POLICE PROTECTION

Assets

001.000 CASH-CHECKING

131,136.91

Total Assets

131,136.91

Liabilities

202.000 ACCOUNTS PAYABLE

0.00

214.000 DUE TO OTHER FUNDS

0.00

Total Liabilities

0.00

Reserves/Balances

390.000 Fund Balance

168,408.17

398.000 Change in Fund Balance

-37,271.26

Total Reserves/Balances

131,136.91

Total Liabilities & Balances

131,136.91

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 208 - PARK FUND

Assets

001.000 CASH-CHECKING

0.00

Total Assets

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 209 - CEMETERY FUND

Assets

001.000 CASH-CHECKING

7,184.59

Total Assets

7,184.59

Liabilities

202.000 ACCOUNTS PAYABLE

0.00

Total Liabilities

0.00

Reserves/Balances

390.000 Fund Balance

6,215.42

398.000 Change in Fund Balance

969.17

Total Reserves/Balances

7,184.59

Total Liabilities & Balances

7,184.59

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 212 - LIQUOR FUND

Assets

001.000 CASH-CHECKING

21,342.54

004.000 MONEY MARKET

0.00

Total Assets

21,342.54

Liabilities

202.000 ACCOUNTS PAYABLE

0.00

214.000 DUE TO OTHER FUNDS

0.00

Total Liabilities

0.00

Reserves/Balances

390.000 Fund Balance

12,387.29

398.000 Change in Fund Balance

8,955.25

Total Reserves/Balances

21,342.54

Total Liabilities & Balances

21,342.54

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 223 - ACME HERITAGE FUND

Assets

001.000 CASH-CHECKING

0.00

Total Assets

0.00

Liabilities

202.000 ACCOUNTS PAYABLE

0.00

Total Liabilities

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 224 - SHORELINE PPRESERVATION

Assets

001.000 CASH-CHECKING	61,540.79
101.000 DUE FROM STATE OF MICHIGAN	-0.02
102.000 DUE FROM OTHER FUNDS	0.00

<u>Total Assets</u>	<u>61,540.77</u>
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
207.000 NOTES PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	675.00
339.000 DEFERRED REVENUE	0.00

<u>Total Liabilities</u>	<u>675.00</u>
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Reserves/Balances

390.000 Fund Balance	54,669.93
398.000 Change in Fund Balance	6,195.84

<u>Total Reserves/Balances</u>	<u>60,865.77</u>
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<u>Total Liabilities & Balances</u>	<u>61,540.77</u>
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BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 225 - FARMLAND PRESERVATION

Assets

001.000 CASH-CHECKING	464,723.71
004.000 MONEY MARKET	100,105.33
102.000 DUE FROM OTHER FUNDS	675.00

Total Assets 565,504.04

Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	1,290.00

Total Liabilities 1,290.00

Reserves/Balances

390.000 Fund Balance	568,000.49
398.000 Change in Fund Balance	-3,786.45

Total Reserves/Balances 564,214.04

Total Liabilities & Balances 565,504.04

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 226 - PARK and RECREATION FUND

Assets

001.000 CASH-CHECKING	9,900.60
003.000 SAVINGS	0.00
100.000 ACCOUNTS RECEIVABLE	0.00
102.000 DUE FROM OTHER FUNDS	135.00

<u>Total Assets</u>	<u>10,035.60</u>
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Liabilities

202.000 ACCOUNTS PAYABLE	279.08
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<u>Total Liabilities</u>	<u>279.08</u>
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Reserves/Balances

390.000 Fund Balance	9,614.01
398.000 Change in Fund Balance	142.51

<u>Total Reserves/Balances</u>	<u>9,756.52</u>
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<u>Total Liabilities & Balances</u>	<u>10,035.60</u>
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BALANCE SHEET

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ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 227 - NEW URBANIST TOWN CENTER

Assets

001.000 CASH-CHECKING	28,008.84
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003.000 SAVINGS	0.00
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Total Assets	28,008.84
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
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214.000 DUE TO OTHER FUNDS	135.00
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Total Liabilities	135.00
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Reserves/Balances

390.000 Fund Balance	27,852.63
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398.000 Change in Fund Balance	21.21
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Total Reserves/Balances	27,873.84
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Total Liabilities & Balances	28,008.84
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BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 246 - TWP IMPROVEMENT REVOLVING FUND

Assets

001.000 CASH-CHECKING	20,400.57
102.000 DUE FROM OTHER FUNDS	0.00

Total Assets 20,400.57

Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	0.00

Total Liabilities 0.00

Reserves/Balances

390.000 Fund Balance	20,400.57
398.000 Change in Fund Balance	0.00

Total Reserves/Balances 20,400.57

Total Liabilities & Balances 20,400.57

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 301 - DEBT SERVICE

Assets

001.000 CASH-CHECKING

0.00

Total Assets

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

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ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 401 - CAPITAL IMPROVEMENT

Assets

001.000 CASH-CHECKING

0.00

Total Assets

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 441 - METRO RIGHTS OF WAY

Assets

001.000 CASH-CHECKING

0.00

Total Assets

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

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ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 590 - ACME RELIEF SEWER

Assets

001.000	CASH-CHECKING	683,821.37
001.002	INVESTMENTS	0.00
004.000	MONEY MARKET	204,073.19
007.000	CASH WITH FISCAL AGENT	0.40
045.000	RECEIVABLE-CURRENT	2,072.78
049.000	RECEIVABLES-DEFERRED	0.00
082.000	DUE FROM COUNTY	0.00
089.000	INTEREST RECEIVABLE ON ASSESSM	0.00
090.000	DUE FROM OTHER FUNDS	0.00
100.000	ACCOUNTS RECEIVABLE	190,127.43
102.000	DUE FROM OTHER FUNDS	0.00
103.001	TEMP SEWER CONSTR PYMNTS	0.00
123.000	PREPAID EXPENSE	0.00
132.000	SEPTIC PLANT	470,853.00
133.000	ACCUMULATED DEPRECIATION	-56,320.00
152.000	WATER SYSTEMS	177,000.00
153.000	ACCUMULATED DEPRECIATION-WATER	-56,935.00
154.000	SEWER SYSTEMS	11,611,103.07
155.000	ACCUMULATED DEPREC-SEWER	-4,947,949.00
160.000	LOAN ACQUISITION FEES	1,723.00
161.000	ACCUM AMORT LOAN ACCQU FEES	-1,723.00

Total Assets

8,277,847.24

Liabilities

202.000	ACCOUNTS PAYABLE	1,471.63
214.000	DUE TO OTHER FUNDS	17,211.96
222.000	DUE TO COUNTY	0.00
250.000	BONDS PAYABLE	1,564,003.37
250.001	ACCR.INTEREST ON BONDS	9,388.32
251.000	SALE OF SECURITIES	0.00
251.002	PREMIUM OF REFUNDED BONDS	66,436.03
252.000	NOTE PAYABLE-BANK	0.00
339.000	DEFERRED REVENUE	0.00
345.000	CONTRI CAPITAL	0.00
300.000	BONDS	330,750.00

Total Liabilities

1,989,261.31

Reserves/Balances

390.000	Fund Balance	652,402.73
395.000	RETAINED EARNINGS	5,334,752.22
398.000	Change in Fund Balance	301,430.98

Total Reserves/Balances

6,288,585.93

Total Liabilities & Balances

8,277,847.24

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 701 - TRUST AND AGENCY

Assets

001.000 CASH-CHECKING	6,535.20
100.000 ACCOUNTS RECEIVABLE	65,766.20
102.000 DUE FROM OTHER FUNDS	2,747.03

Total Assets

75,048.43

Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	85,121.15
255.000 ESCROW DEPOSITS	1,876.62
273.000 UNDISTRIBUTED INCOME	3.37
282.154 KING ZBA	0.00
273.000 UNDISTRIBUTED INCOME	0.00
282.001 ENGLE WINERY SITE IMPROVEMENTS	0.00
282.014 AMENDMENT 014 TC REAL ESTATE R	1,154.37
282.019 AMENDMENT 019 ANDRES REZONING	-15.72
282.051 SCHWARTZ ZBA	0.00
282.052 CHERRY COUNTRY FRUITWORKS ZBA	725.00
282.053 DUEMLING ZBA	0.00
282.054 TRAVERSE CITY BULL DOGS ATHLE	970.00
282.055 STEINORTH FINE HOMES	430.00
282.056 MUNN, JIM	800.00
282.057 9536 WINTER RD ZBA	400.00
282.100 LOCHENHEATH WATER PRESSURE TAN	0.00
282.101 RV PARK EXPANSION SITE	261.72
282.102 SHORELINE FRUIT EXPANSION SITE	1,224.50
282.136 CHERRIES R US	0.00
282.141 AMENDMENT 141 IMMANUEL REZONIN	-6,099.75
282.152 VGT PHASE 1 ZBA	0.00
282.153 GROF ZBA	0.00
282.154 KING ZBA	0.00
282.156 ROHN ZBA	0.00
282.202 GOODWILL INDUSTRIES	0.00
282.204 GARVEY BARN SUP	0.00
282.210 EASTWOOD CUSTOM HOMES	-310.00
282.251 SCHMIDT ZBA	0.00
282.252 KALAT ZBA	0.00
282.253 GOODWILL ZBA	0.00
282.299 GOODWILL CONSTUTION ESCROW	0.00
282.351 DUCHENEY ZBA	0.00
282.352 HOLMAN ZBA	483.33
282.423 POW/WINDWARD RIDGE	-2,288.40
282.502 PEYTON/EWING	0.00
282.503 MEIJERS	-6,042.87
282.505 LOCHENHEATH LLC	0.00
282.506 BROSH-BREAKOUT VENDING	0.00
282.507 NEW HOPE	0.00
282.509 TWIN BAY DENTAL ARTS	0.00
282.510 STONE WORLD SUP	0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 701 - TRUST AND AGENCY

Liabilities

282.513	WOODLAND CREEK SUP	0.00
282.514	HAYDEN-HIGHPOINTER	0.00
282.520	KELLY REZONING AMEND	0.00
282.550	FREDERICK DREVES ZBA	0.00
282.551	MARTIN LAND IMPROVEMENTZBA	0.00
282.552	LOCHENHEATH ZBA	0.00
282.553	MEIJER,INCZBA	0.00
282.554	WOODLAND CREEK ZBA	0.00
282.555	MEIJER SIGNSZBA	0.00
282.556	CHERRU COUNTRY FRUITWORKS	0.00
282.602	GT RESORT SHOOTING RANGE SUP	0.00
282.603	LOCHENHEATH PHASE 2 SUP	-4,611.00
282.605	CHERRIESR-US	0.00
282.606	CELLERE SUP	0.00
282.611	CREEKSIDE CONOMINIUNS	0.00
282.612	HORSES BY THE BAY SUP	0.00
282.653	CHERRIES R US ZBA	0.00
282.654	JOSEPH KUNCAITIS	0.00
282.655	KIPLING BELCHER ZBA	0.00
282.656	STEVE BARTOSEK ZBA	0.00
282.657	DAVID M. ROEBUCK ZBA	0.00
282.690	HIGHPOINTE JPA	0.00
282.701	NIELSEN/CHERRYLAND DAIRY SUP	0.00
282.704	HIGHPOINTE CLUBHOUSE SUP	0.00
282.705	BATES CROSSING SUP	0.00
282.706	LOCHENHEATH OSD AMENDMENT	0.00
282.751	JEFF O'BRIEN ZBA	0.00
282.752	NIELSEN/CHERRYLAND DAIRY ZBA	0.00
282.753	SERAPHINOFF	0.00
282.754	MTN JACKS ZBA	0.00
282.756	AUCKERMAN ZBA	0.00
282.757	WINDISH	0.00
282.801	SEDGEWICK SITE PLAN/SUP	0.00
282.802	BRUENING SUP AMENDMENT	0.00
282.803	TRAVERSE BAY RV SUP	78.30
282.851	VARGA ZBA	0.00
282.852	SEDGEWICK ZBA	0.00
282.901	VGT PHASE 1 SITE PLAN/SUP	1,105.74
282.951	ROLSTON ZBA	0.00
282.952	MESSENGER ZBA	0.00

Total Liabilities

75,266.36

Reserves/Balances

390.000	Fund Balance	-217.93
398.000	Change in Fund Balance	0.00

Total Reserves/Balances

-217.93

BALANCE SHEET

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ACME TOWNSHIP

As of: 11/30/2013

Balances

Total Liabilities & Balances

75,048.43

BALANCE SHEET

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ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 703 - CURRENT TAX COLLECTION

Assets

001.000 CASH-CHECKING	48,457.01
002.000 Cash on Hand	0.00
102.000 DUE FROM OTHER FUNDS	0.00

Total Assets	48,457.01
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	0.00
273.000 UNDISTRIBUTED INCOME	26,778.89
274.000 EARNED INTEREST UNDISTRIBUTED	0.00

Total Liabilities	26,778.89
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Reserves/Balances

390.000 Fund Balance	21,678.12
398.000 Change in Fund Balance	0.00

Total Reserves/Balances	21,678.12
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Total Liabilities & Balances	48,457.01
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BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 777 - CLEARING FUND

Assets

001.000 CASH-CHECKING 0.00

102.000 DUE FROM OTHER FUNDS 0.00

Total Assets 0.00

Liabilities

202.000 ACCOUNTS PAYABLE 0.00

228.100 FICA 0.00

228.200 STATE WITHHOLDING TAXES 0.00

229.000 FEDERAL WITH HOLDING TAX 0.00

231.101 EMPL CONTRI RITTER 0.00

231.200 OTHER PAYROLL DEDUCTIONS 0.00

Total Liabilities 0.00

Reserves/Balances

390.000 Fund Balance 0.00

398.000 Change in Fund Balance 0.00

Total Reserves/Balances 0.00

Total Liabilities & Balances 0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 812 - 92-2-R ROAD IMPROVEMENT

Assets

001.000 CASH-CHECKING	0.00
049.000 RECEIVABLES-DEFERRED	0.00

Total Assets	0.00
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	0.00
339.000 DEFERRED REVENUE	0.00

Total Liabilities	0.00
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Reserves/Balances

390.000 Fund Balance	0.00
398.000 Change in Fund Balance	0.00

Total Reserves/Balances	0.00
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Total Liabilities & Balances	0.00
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BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 813 - 93-2/3R HOLIDAY ROAD IMPROVEME

Assets

001.000 CASH-CHECKING	0.00
045.000 RECEIVABLE-CURRENT	0.00
049.000 RECEIVABLES-DEFERRED	0.00
089.000 INTEREST RECEIVABLE ON ASSESSM	0.00
102.000 DUE FROM OTHER FUNDS	0.00

<u>Total Assets</u>	<u>0.00</u>
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
339.000 DEFERRED REVENUE	0.00

<u>Total Liabilities</u>	<u>0.00</u>
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Reserves/Balances

390.000 Fund Balance	0.00
398.000 Change in Fund Balance	0.00

<u>Total Reserves/Balances</u>	<u>0.00</u>
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<u>Total Liabilities & Balances</u>	<u>0.00</u>
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BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 815 - KAY RAY ROAD IMPROVEMENTS

Assets

001.000 CASH-CHECKING	0.00
045.000 RECEIVABLE-CURRENT	0.00
049.000 RECEIVABLES-DEFERRED	0.00
089.000 INTEREST RECEIVABLE ON ASSESSM	0.00
102.000 DUE FROM OTHER FUNDS	0.00

Total Assets	0.00
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
339.000 DEFERRED REVENUE	0.00

Total Liabilities	0.00
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Reserves/Balances

390.000 Fund Balance	0.00
398.000 Change in Fund Balance	0.00

Total Reserves/Balances	0.00
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Total Liabilities & Balances	0.00
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BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 816 - WOODRIDGE SHORES

Assets

001.000 CASH-CHECKING	0.00
045.000 RECEIVABLE-CURRENT	0.00
089.000 INTEREST RECEIVABLE ON ASSESSM	0.00
102.000 DUE FROM OTHER FUNDS	0.00

Total Assets 0.00

Liabilities

202.000 ACCOUNTS PAYABLE	0.00
339.000 DEFERRED REVENUE	0.00

Total Liabilities 0.00

Reserves/Balances

390.000 Fund Balance	0.00
398.000 Change in Fund Balance	0.00

Total Reserves/Balances 0.00

Total Liabilities & Balances 0.00

BALANCE SHEET

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ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 817 - ARNOLD ROAD SPECIAL ASSESSMENT

Assets

001.000 CASH-CHECKING	0.00
045.000 RECEIVABLE-CURRENT	504.66
049.000 RECEIVABLES-DEFERRED	0.87
089.000 INTEREST RECEIVABLE ON ASSESSM	0.00
102.000 DUE FROM OTHER FUNDS	0.00
110.000 DUE FROM GENERAL FUND	0.00

Total Assets	505.53
---------------------	---------------

Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	0.00
252.000 NOTE PAYABLE-BANK	0.00
339.000 DEFERRED REVENUE	505.53

Total Liabilities	505.53
--------------------------	---------------

Reserves/Balances

390.000 Fund Balance	0.00
398.000 Change in Fund Balance	0.00

Total Reserves/Balances	0.00
--------------------------------	-------------

Total Liabilities & Balances	505.53
---	---------------

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 883 - SEWER ASSESSMNT-74-1

Assets

001.000 CASH-CHECKING 0.00

102.000 DUE FROM OTHER FUNDS 0.00

Total Assets 0.00

Reserves/Balances

390.000 Fund Balance 0.00

398.000 Change in Fund Balance 0.00

Total Reserves/Balances 0.00

Total Liabilities & Balances 0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 884 - SPECIAL ASSESSMENT 77-1

Assets

001.000 CASH-CHECKING

0.00

102.000 DUE FROM OTHER FUNDS

0.00

Total Assets

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

Page: 30

12/27/2013

12:34 pm

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 886 - SEWER ASSESSMENT 77-3

Assets

001.000 CASH-CHECKING

0.00

102.000 DUE FROM OTHER FUNDS

0.00

Total Assets

0.00

Reserves/Balances

390.000 Fund Balance

0.00

398.000 Change in Fund Balance

0.00

Total Reserves/Balances

0.00

Total Liabilities & Balances

0.00

BALANCE SHEET

ACME TOWNSHIP

As of: 11/30/2013

Balances

Fund: 887 - 92-S-2 SEWER ASSESSMENT

Assets

001.000 CASH-CHECKING	0.00
045.000 RECEIVABLE-CURRENT	0.00
049.000 RECEIVABLES-DEFERRED	0.00
089.000 INTEREST RECEIVABLE ON ASSESSM	0.00
102.000 DUE FROM OTHER FUNDS	0.00

Total Assets	0.00
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Liabilities

202.000 ACCOUNTS PAYABLE	0.00
214.000 DUE TO OTHER FUNDS	0.00
250.000 BONDS PAYABLE	0.00
251.000 SALE OF SECURITIES	0.00
339.000 DEFERRED REVENUE	0.00
345.000 CONTRI CAPITAL	0.00

Total Liabilities	0.00
-------------------	------

Reserves/Balances

390.000 Fund Balance	0.00
398.000 Change in Fund Balance	0.00

Total Reserves/Balances	0.00
-------------------------	------

Total Liabilities & Balances	0.00
------------------------------	------



ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Monday, December 16, 2013, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL: All present, Timmins tardy

STAFF: John Iacoangeli, Jeff Jocks

RECORDING SECRETARY: Karly Wentzloff, Marcie Timmins

A. LIMITED PUBLIC COMMENT: 7:02 opened, closed at 7:10 p.m.

Charlene Abernathy: Thank you to Marcie Timmins and Steve Feringa for all their hard work on the parks. CCAT is presenting Acme Township with a check for \$5,000 to GTRLC.

Brian Harcie: TCBAAs Thank you for working together.

Mike Ferraro: Ferraro Builders on behalf of clients regarding accessory building height. He would like to encourage PC to amend height of accessory buildings to 35 feet, same as residential homes. Many want to build guest houses.

Mark Poniatoski 5296 Lautner states he needs the accessory building ordinance to be changed to 35 feet. He wants a workshop and boat storage in a building and has a large old barn presently that he would like to replace.

B. APPROVAL OF AGENDA: Motion by: Feringa with addition of correspondence. 2nd: White
Vote: all yes

C. INQUIRY AS TO CONFLICTS OF INTEREST: None noted

D. CONSENT CALENDAR:

RECEIVE AND FILE:

1. Draft Unapproved Minutes of:

- a. Township Board Minutes: 11/12/13
- b. ZBA Minutes 11/21/13
- c. Planning, Zoning & Administrative Activity Report

2. ACTION – Consider approval:

- a. Planning Commission Minutes of 11/18/13

Motion by: Feringa 2nd: White with removal of PC minutes

Vote: all yes

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:1. PC Minutes of 11/18/2013, PC calendar correction for 2014 , meeting to be the 2nd Monday of the month not the 4th.

Motion by: Feringa 2nd: Finch Vote: all yes

F. Correspondence: Abernathy letter, Bonnaccini letter, Ferraro Builders letter

G. Public Hearing: Special Use Permit for TCBAAs for Institutional Use in the A-1 Ag. District

Open Hearing: 7:20 p.m. Presentation by TCBAAs, they have been granted soil erosion permit.

Phase 1 will be soccer fields, as more funds come, this will lead to more amenities. The main concentration is the 2 soccer fields, they are dependent on fund raising. John Iacoangeli states that the photometric plan is not acceptable, the lighting is too intense. It can be a condition that needs to be approved by the zoning administrator at a later date. He also states that parking is a concern. There is not enough parking. PC discussion regarding when to build parking lots. Feringa asks how much grading and infrastructure would be in Phase 1? Bill Crain states that Phase 1 will include clearing of trees and grading a soccer field. Water retention area will also be a part of Phase 1. John Iacoangeli asks for Phase 1 to be clarified. Bill Crain states that tree clearing, mass grading of entire site, installation of 1 soccer field, and installation of retention ponds. Feringa asks "Is there lighting in this phase?" Crain states it will be at a later date. Iacoangeli asks where people will park for the first soccer field. Crain states he will need 40 spaces. They currently have 34. They will need to add a few additional spaces. Wentzloff asks how we review lighting. Iacoangeli asks how long is

a game? Crain states they start at 5:00 and will be done by 7:00. Lighting discussion continues. Iacoangeli suggests that the photometric and lighting should be pulled for later date approval.

Public comment on hearing open at 7:37 p.m.

Rachelle Babcock of 4261 Bartlett Rd comments about 40 cars pulling in and out. How many lanes of traffic, what are the safety aspects?

Public comment closed at 7:39 p.m. **Motion by White, 2nd by Timmins to recommend to the board to approve Phase 1, tree clearing, mass grading of entire site, installation of 1 soccer field and installation of retention ponds, addition of parking spaces to bring up to 40 spaces with the removal of the lighting on the athletic fields. Vote: all yes. Motion carries.**

H. NEW BUSINESS

1. Special use Permit for TCBA for Institutional use in A-1 Ag. District

Motion by White, 2nd by Timmins to recommend to the board to approve Phase 1, tree clearing, mass grading of entire site, installation of 1 soccer field and installation of retention ponds, addition of parking spaces to bring up to 40 spaces with the removal of the lighting on the athletic fields. Vote: all yes. Motion carries.

2. Planning Commissioners Educational Schedule- Planners Moments educational series will begin monthly at the January meeting at 6:30 p.m., bring your dinner, open to the public.

I. OLD BUSINESS

Wentzloff would like to move #3, Accessory Buildings up to #1.

1. Accessory Building Ordinance

Iacoangeli discussed how other municipalities manage accessory buildings, looking at increasing heights to use the top as storage, not for creating a second floor for accessory dwelling units. That would be a different ordinance. Discussion of height allowed as opposed to size of boat, RV etc., and how 25 feet was discussed last PC meeting, and corn of having a ranch house with a 25' accessory building behind it. Iacoangeli and Lennox like a "sliding scale" for size. Height seems to be the bigger concern from the planning commission members.

Public comment from Mark Poniatoski of 5296 Lautner Rd. who states he needs the taller building for a boat, but needs a building smaller than his barn. He wants a smaller footprint. It is cheaper to build up than out. Iacoangeli clarified the different zoning districts and how they would affect the square footage of the accessory building.

Comment from Paul Tyier of Williamsburg, he is here on behalf of a family that turned in an application for land use permit already and are waiting to find out if he can move forward. Wants higher pitch of roof is because of snow.

Discussion on foot print of accessory buildings, dependant on which zoning district property is in. Iacoangeli clarified, that we can't craft an ordinance only looking at the projects in front of us. Do we wait to address just the height or both size & height? White, Timmins, Feringa, Forgette, Rosa want to look at both size and height. Finch and DeMarsh just height. Wentzloff would like to send it back to Iacoangeli for more research, and then bring it back to us.

2. Master Plan

Discussion on recommending distribution of the Master Plan tonight. White has nothing else to say at this time, Timmins has nothing to change. Would like to get it out for 63 day review period, then it will come back to PC for review. Finch, Feringa, DeMarsh, Rosa have nothing else to add. Forgette states there is an inconsistent use of acronyms in the plans figure and tables.

Motion by Timmins, 2nd by DeMarsh to recommend to the Board that they accept the 5yr. Master Plan for distribution of the 63 day governmental review period. Vote: All Yes. Motion carries.

3. Form Based Code

Wentzloff goes over Open House held last week, 12 members of the community were present. They talked about the "up north" feel. Business community didn't want anyone picking their architecture, but they like Form Based Code. It was well received.

Council would like to review before goes to the board, on the agenda for the January meeting. Public can find it on the calendar attached to the PC packet, and also on Acme Future.com. Discuss by members, Forgette states links should also be sent out with the form based code on the website so people can better understand. DeMarsh states that page 72 of the Master Plan really sets the stage for form based code like the language & thinks it should be included in form based

code. Discussion of SUP v.s. Permitted by right within Form Based Code.

PUBLIC COMMENT: 8:54 pm

Finch states that she and Rosa went to an informative seminar in Bear Lake.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN: Motion by Timmins, 2nd by Finch 8:56 pm



December 16, 2013

Dear Acme Township Planning Commission,

We are a local architectural design and building company that specializes in custom and luxury homes, especially on the waterfront. We have been in business for over 12 years and have built a number of homes in Acme Township. Ferraro Builders has an exceptional reputation within our community and has always maintained a very professional and cordial relationship with the various townships, including Acme.

We come before you tonight, on behalf of our current clients and our building company, to convey interest in the Accessory Building Ordinance Amendment. Presently, we have three owners that we will be building residences, guest houses, and/or accessory buildings in 2014 in Acme Township. We also have one home presently under construction in Acme Township.

We encourage the Planning Commission to amend the ordinance to allow the height restriction to be the same as the single-family dwelling, which is 35 feet. We and our property owners believe it is important to maintain architectural integrity and consistency in the design of homes and accessory buildings. Being restricted by some arbitrary height restriction limits the enjoyment of architecture by property owners. It does not allow for full use of the property and limits the tasteful creativity of architecture.

Moreover, Grand Traverse County is a "destination location" wherein owners purchase property to enjoy both the land and water and all the associated activities. And Acme Township has many, many miles of waterfront properties. This implies that they may own watercraft and other items of many sizes. Here again, the current height restriction does not allow for property owner discretion in both the size and manner of their recreational equipment and vehicles. It is truly unfair to limit their "toys" because of a building height restriction.

Lastly, because we do enjoy the benefits of tourism and are a destination location, many of Acme Township property owners are blessed to have family return to our area for visits. Many of our property owners have, or do want to build, guest houses. It is important that our Acme Township residents have the tasteful discretion to use their land in a manner to accommodate their personal and family needs, consistent with reasonable and fair ordinances.

Thank you for your consideration in supporting the height of accessory buildings to be in common with the single-family residence guidelines.

Very Truly Yours,

Michael Ferraro

President

1320 Lands Enc • Traverse City, MI 19686
(231) 933-6089 • fax (231) 933-6081 • www.ferrarobuilders.com

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

Nikki Lennox

From: bonhoone@aol.com
Sent: Thursday, December 12, 2013 8:15 PM
To: feringa7@charter.net; bothfinch50@yahoo.com; trae.forgette@gmail.com;
atpc7rosa@yahoo.com; stickshstonoz@gmail.com; karyl.wentzloff@gmail.com; dpwhite231@gmail.com; Nikki Lennox
Subject: Accessory Building Amendment

December 10, 2013

Acme Township Planning Commission
6042 Acme Road
Williamshurg, MI 49690

To the Members of the Planning Commission,

Although we will not be able to attend the Planning Meeting on the 16th, please be advised that we are *in favor* of amending and/or changing the height restrictions for Accessory Buildings as currently stated in Ordinance Amendment #2013-027, Sec 7.2 (Supplementary Use and Area Regulations 7.2.1 Accessory Buildings).

We would also encourage the Planning Commission to understand that due to the winter weather, insulation concerns and lot size restrictions, we would be *in favor* of all utilities being allowed in these Accessory Buildings.

Thank you in advance for your consideration.

Respectfully,

Broncchini Family
9345 Shaw Rd.
Williamshurg, MI 49690
(221) 645-5256

It has been several years since Acme Residents first visualized the possibility of creating an open unobstructed view along the 131 corridor here in Acme. Many years and another Township Board later Acme's Shoreline is now quite the view! CCAT has received so many positive comments from residents and tourists alike admiring the natural beauty.

What an achievement!! The hard work of acquiring the property that gives us this view shed along the 131 corridor is mostly complete. The Parks and Rec. plans for infrastructure has been put into motion. Reaching the next phase is critical. The hard work of raising enough money to continue this project forward its completion can not stop if we are to achieve the ultimate goal - A user friendly Shoreline Park, up and down the Acme shore, for swimmers, boaters, bikers, a children's play area, just to name a few of the activities the Parks and Recreation Committee have planned for.

CCAT would like to extend a Special Thank You to Marcie Timmins for the many extra hours she spent beyond her normal committee time. We'd also like to thank Steve Feringa representing the Grand Traverse Band of Ottawa & Chippewa Indian Tribe, for his willingness to help with the Acme Parks and Rec. Committee, along with all those who volunteered their spare time to work on the Shoreline Committee and the Parks and Recreation Committee. It was especially challenging this year because not only did the Parks and Rec. committee work on the park plan jointly with the Shoreline development committee, they also had to create the Five Year Master Plan for the Park system.

Having said all that, CCAT would like to present Acme Township with a check of \$5,000.00 made out to GTRLC, which coupled with the \$10,000.00 we have previously given brings our total donation to \$15,000.00 for this project.

Have a wonderful holiday,

CCAT
Concerned Citizens of Acme Township



Memo

To: Acme Township Board of Trustees
From: Tom Henkel, Buildings, Grounds and Parks Manager
Date: 1/2/2014
Re: Buildings, Grounds & Parks Update

The following is a summary of key building, grounds and parks activities underway.

This List may not be exhaustive.

Parks:

- Plowing parking lots and spots at all parks, natural areas.
- Plowing Tart Trail and parking area at Bunker Hill.

Cemeteries:

- Closed for winter

Buildings/Grounds

- Plowing at hall, 57" of snow as of 1/2/2014 normal to date 37" Yearly average 101.4 and Plowed 24 times so far.
- Plowing fire department water points and boat ramps for access to the bay.
- Working on roof leaks in hall with roofing company that installed it.
- Normal cleaning routines.

Equipment/Fixtures:

- Replaced lamp on hall side door.

- Received delivery of new/used board chairs on New Year's Eve.

Surface Water Quality Testing:

- Not completed due to snow and road conditions.

Planning:

- Working on detailed Park Maintenance Plan per Park Advisory Board and the budget process.

General Activities:

- I have been taking some half days off, in December when possible using my paid time off time.



Memo

To: Acme Township Board of Trustees & Planning Commission
From: Nikki Lennox, Zoning Administrator & John Iacoangeli, Beckett & Raeder
Date: 11/25/2013
Re: Planning, Zoning & Administrative Update

The following is a summary of key planning, zoning and administrative activities underway.

General Planning & Zoning:

- 43 LUP's issued year to date.
-

Planning and Zoning Projects:

1. Master Plan Update: The complete draft plan is to be presented to the PC for the December meeting. Adoption hearings and distribution of the plan to follow in the next few months.
2. The draft Form Based Code Ordinance for the business districts was presented to the PC in Nov. An informal question and answer session will be held for the public on Dec 9th from 5-7. Nikki Lennox, John Iacoangeli and Karly Wentzloff will be available to answer questions about the plan.
3. The draft Agricultural Ordinance amendment was presented to the PC in November. A meeting with the Agricultural community will be held on Jan. 8 2014 at 1:30 for a final review. This amendment includes changes to the Winery Ordinance and includes Food Hubs.
4. The Planning Commission has recommended approval of an ordinance for the keeping of chickens in residential zoned districts. This would amend the R-1 District Ordinance. This will be coming before the board in January.

5. MISC

County Planning made a presentation before the PC in November regarding the Bay Shore Corridor Strategy Plan and how working together we can address issues, apply for grants and how we can have some consistency in planning along the bay. More meetings to come.

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 11/01/2013 AND 11/30/2013; AND Call Types IS NOT Flight OR zCHARTER; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND No

Hope Village 10 Runs

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC							
Dispatched							
17590	11/1/2013	NF 10	09:58:42	Community Benefit		HOPE VILLAGE 316 FIRST ENTRANCE	
17594	11/1/2013	NF 9	10:49:08	Prehospital		541 N SPRUCE	MUNSON MEDICAL CENTER ER
17620	11/1/2013	NF 10	18:54:19	Prehospital		3103 CEDARWOOD LN	MUNSON MEDICAL CENTER ER
17669	11/2/2013	NF 10	21:43:15	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE	
17765	11/4/2013	NF 10	14:00:07	Prehospital		7707 US 31 NORTH	MUNSON MEDICAL CENTER ER
17788	11/5/2013	NF 9	04:31:19	Prehospital		HOPE VILLAGE ASSISTED LIVING SIDE	
17833	11/5/2013	NF 10	13:58:04	Prehospital		5099 ARROWHEAD CIR	MUNSON MEDICAL CENTER ER
17847	11/6/2013	NF 3	06:26:28	Prehospital	*	4010 5 MILE RD	
17850	11/6/2013	NF 3	08:18:24	Transfer	*	4010 5 MILE RD	MUNSON MEDICAL CENTER Morgue
17866	11/6/2013	NF 10	16:36:13	Prehospital		100 GRAND TRAVERSE BLVD OUTDOOR POOL AREA	
17911	11/8/2013	NF 17	00:07:54	Prehospital	CANCEL, PREHOSPITAL	5463 LAUTNER RD	
17974	11/9/2013	NF 10	09:08:04	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE 114	
17998	11/9/2013	NF 10	22:43:01	Prehospital		5074 US 31N	MUNSON MEDICAL CENTER ER
18063	11/12/2013	NF 10	12:16:08	Community Benefit		FIRE, STANDBY GRAND TRAVERSE RESORT	
18289	11/15/2013	NF 10	18:39:48	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE ASSISTED LIVING RM 1105	
18301	11/16/2013	NF 5	02:10:33	Prehospital		WOODSIDE VILLAGE	
18302	11/16/2013	NF 5	04:01:22	Prehospital	CANCEL, PREHOSPITAL	HOLIDAY RD & MAPLEWOOD LN	
18411	11/18/2013	NF 10	15:03:25	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE 1111	
18427	11/18/2013	NF 10	20:00:55	Prehospital		4180 5 MILE RD	MUNSON MEDICAL CENTER ER
18568	11/21/2013	NF 10	07:29:50	Prehospital		HOPE VILLAGE 112	MUNSON MEDICAL CENTER ER
18607	11/21/2013	NF 10	12:36:42	Prehospital	CANCEL, PREHOSPITAL	4815 WOLVERINE	

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

E:\REPORTS32\GENERAL\TRIP RELATED\LISTS\DSTSHORT.RPT

Printed on 12/12/2013, 11:38:55AM

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 11/01/2013 AND 11/30/2013; AND Call Types IS NOT Flight OR zCHARTER; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND No Group;

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
18641	11/21/2013	NF 10	21:29:12	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE 106	
18793	11/24/2013	NF 10	12:43:41	Prehospital		GRAND TRAVERSE RESORT	MUNSON MEDICAL CENTER ER
18891	11/26/2013	NF 10	11:38:15	Prehospital		6359 SINGLETREE LN	MUNSON MEDICAL CENTER ER
18899	11/26/2013	NF 4	12:26:53	Prehospital	CANCEL, PREHOSPITAL	BATES RD Cross of US 31 North	
18922	11/26/2013	NF 10	17:53:01	Prehospital		HOPE VILLAGE 206	MUNSON MEDICAL CENTER ER
18947	11/27/2013	NF 10	13:03:42	Prehospital		3929 BAY VALLEY DRIVE	MUNSON MEDICAL CENTER ER
18952	11/27/2013	NF 10	15:08:29	Prehospital	CANCEL, PREHOSPITAL	M72 AND BATES	
18979	11/28/2013	NF 18	03:57:18	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE	
19000	11/28/2013	NF 10	21:18:00	Prehospital		M 72 E & LAUTNER RD	MUNSON MEDICAL CENTER ER
19038	11/30/2013	NF 15	05:00:40	Prehospital		HOPE VILLAGE	MUNSON MEDICAL CENTER ER
19064	11/30/2013	NF 10	19:46:13	Prehospital		72 & HILLTOP WAY	
19070	11/30/2013	NF 15	23:16:03	Prehospital		4200 M 72 E	MUNSON MEDICAL CENTER ER
Total Calls Dispatched: 33						Total Transports: 16	

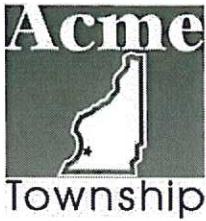
NORTH FLIGHT INC (cont.)

Not Dispatched

0010-A	11/9/2013		05:15:14	Prehospital	<Unknown>	4444 EAGLE CREST DR	
Total Calls Not Dispatched: 1						Total Transports: 0	
Total Calls for NORTH FLIGHT INC: 34						Total Transports: 16	

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting



ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, December 3, 2013, 7:00 p.m.

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: C. Collett, C.Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

D. Coats, from Gosling Czubak expressed Holiday greetings to the Board. Coats has enjoyed working with the township and looks forward to the coming year.

R. Evina, Woodland Creek, Vice-president of Acme Business Association (ABA) stated that a letter was read into record at the November Board meeting that either implied or stated that this letter was endorsed by the ABA. Evina said it was not representative of the majority of the Board.

C. Collett, Township Treasurer, asked to speak to the Board. She expressed appreciation for the calls and cards during her recent recovery. Handouts were provided to the Board as well as the public reviewing her perception of the activities in the Treasury's office since October.

L. Wikle, former Acme Township treasurer expressed deep disappointment in the Board's conduct in the last year.

CLOSED PUBLIC COMMENT: 7:12 pm

D. APPROVAL OF AGENDA:

Zollinger asked to add two items to Reports, #3 North Flight and #4 Road Commission.

Motion by Jenema seconded by White to approve the agenda as amended, adding two items under Reports. Motion carried by unanimous roll call vote.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None noted

E. CONSENT CALENDAR:

The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Report 10/31/13
- c. Draft Unapproved Meeting Minutes:
 - a. Planning Commission 11/18/13
- d. Parks & Rec Advisory 11-21-13
- e. Parks and Maintenance Report – Tom Henkel
- f. The Metro Insider Newsletter November 2013
- g. Planning, Zoning & Administrative Activity Report
- h. North Flight

2. ACTION – Consider approval:

DRAFT UNAPPROVED

- a. Township Board meeting minutes of 11/12/13
- b. Accounts Payable Prepaid of \$2,431.23 and Current to be approved of \$32,275.33
(Recommend approval: Cathy Dye, Clerk)
- e- 2014 Board of Trustees Regular Meeting Schedule

Motion by LaPointe, seconded by Dye to approve the consent calendar less Item 2 c 2014 Board of Trustees Regular Meeting Schedule. Motion carried by 6 in favor (Dye, Jenema, LaPointe, Scott, White, Zollinger) and 1 abstaining (Collett)

F. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. 2014 Board of Trustees Regular Meeting Schedule

Jenema had issue with the January date and Scott with April and November dates. Discussion followed. The April meeting moved to the 8th and the November moved to the 12th.

Motion by Scott, seconded by Collett to amend the 2014 Board Schedule to April 8 and Wednesday, November 12, as presented. Motion carried by unanimous roll call vote.

REPORTS:

1. Sheriff's Report for September and October – Deputy: Ken Chubb

Chubb stated that 229 calls were handled in November. He encouraged residents to slow down in winter weather driving and again to keep your homes and cars locked.

2. County Commissioner's Report – Larry Inman:

Inman commented that the commission is still working on the budget that is due in November. There are two unresolved issues; affordable health care and the retirement package. Discussion followed.

3. Rick Osborn, a 22 year employee of North Flight and 25 years with Metro Fire, and a medic at Station 8. Osborn stated that North Flight has been in Acme about fifteen months and response times has been reduced from 8-15 minutes to 2-5. Residents ask how did you get here so fast. Osborn cited two calls that resulted in lives being saved because of the quick response time.

4. Bill Mosher, Road Commission, reviewed the recent 3.5 millage that passed in the November Election. He reviewed the projects ahead.

H. Correspondence: None

I. Public Hearing : Parks and Recreation 5 year master plan approval - Timmins

Timmins, Chair of Parks & Rec advisory, said the Board was given the latest draft of the Acme Parks Master Plan at the November meeting. She had some drawings rendering the projected plans. Timmins reviewed.

Public Comment opened at 8:10 pm

E.Takayama 5100 Lautner Rd, commented that it was good planning although not real familiar with the plan. He commented on visiting Central Lake last summer on a Friday afternoon and found the area to be rather deserted, went on over to Boyne City where he found a "activity hub". There was dancing for young and old, music, lines waiting to eat at the local eateries. Just like night and day from one town to the next. He stated it was just the difference in good planning. It takes energy, funding but well worth it.

K. Guy, Co- Chair of the Shoreline advisory and a resident of Peaceful Valley stated that we have come a long way since 2006. She applauds the Parks & Recreation advisory, past and previous members of the Shoreline advisory, the Conservancy, the Board and the citizens of Acme Township for their work.

Public Comment closed at 8:30 pm

DRAFT UNAPPROVED

LaPointe commented that he had attended the majority of the Parks & Recreation advisory meetings and found there was a lot of opinions but with comparison and compromising we were able to come up with this plan. LaPointe and Collett agreed that funding is the big issue.

Motion by Jenema, seconded by LaPointe, to approve the Parks and Recreation 5 year master plan as presented. Motion carried unanimously.

Jenema commented that she needed to excuse herself at 9:00 p.m. and would like to have a full Board present to vote on Item # 6 Resolutions under New Business. Board in agreement to move Item # 6 up.

J. NEW BUSINESS:

6. Resolutions:

a) Approval to move Liquor fund monies to Police Fund – Zollinger

Motion by Scott, seconded by Jenema, to approve Resolution R-2013-# 42, moving Liquor Fund monies to Police Fund. Motion carried by unanimous roll call vote.

Jocks asked Collett if Resolutions B and C under New Business were the two she and her attorney were taking issue with. Collett replied yes. Jocks stated that the attorney did not specific but had legal issues with the Resolutions presented. Jocks would suggest tabling the two resolutions until further research is done into the letter from Collett's legal counsel.

Motion by Scott, seconded by White under the advise of counsel to table Resolutions B and C until further review. Motion carried 6 in favor (Collett, Dye, Jenema, Scott, White, Zollinger) and 1 (LaPointe) opposing.

d) Township Health Benefit cost increase

Clerk, Dye, presented a resolution showing cost increases for 2014.

Motion by Jenema, seconded by White to approve Resolution R-2013-43 admending Health Insurance for a 21% increase to the Budget. Motion carried by unanimous roll call vote.

Jenema dismissed from the meeting at 9:00 p.m.

1. Allocations for Township Fund Balances – Supervisor

Zollinger stated this resolution allows for potential allocations for township fund balances.

Motion by Collett, seconded by Scott to approve Resolution R-2013-# 44 for Potential Allocations for Township Fund Balances. Motion carried by unanimous roll call vote.

2. Annual Audit report – Dennis, Gartland & Niergarth

Trina Edwards and Mary Krantz presented the annual audit for the recently-completed township fiscal year. The auditors have issued an "unqualified" rating, the highest possible audit rating with a Fund Balance of approximately \$1.172 million in General Fund.

a. Communications Letter

b. Financial Statements

Motion by Collett, seconded by Scott to accept the 2012-2013 Audit as presented. Motion carried unanimously.

3. Replacement of Board meeting table chairs – Supervisor

Zollinger is looking for a motion to replace chairs in the meeting room. Many of the chairs have been repaired several times. Collett asked the cost and how many. Zollinger said we are looking at replacing 8-10 chairs at about \$150.00 a piece. This money will come from Township Improvements line.

Motion by Scott to approve spending up to \$1,500.00 for chairs in the meeting room, Seconded by Collett. Motion carried by unanimous roll call vote.

4. Board Meeting protocol

Zollinger stated this will not be discussed this evening.

5. Township Hall wall replacement plan

Zollinger expressed concern about the wall in the township that is leaning and concerned about the safety issues. Henkel provided a drawing of new doors. Scott was concerned about blocking the windows. This will not be done.

Motion by Dye to cap the spending at \$1,400.00 to improve the wall, seconded by LaPointe. Motion carried by unanimous roll call vote.

K. OLD BUSINESS:

1. Kane follow-up – Jocks

Jocks reviewed the agreement regarding the quit claim deed easement for Kane and Sayler properties.

Motion by Scott to approve the acceptance of the Quit Claim Deed easements in conjunction with the Kane and Sayler Park properties contingent on approval of Kane's legal counsel with any substantial changes being brought back to the Board otherwise as written. Motion carried unanimously.

2. New Monthly Cash flow report prepared by Township Accountant, July, 2013, to October, 2013

a) Balance Sheet as of 10/31/13

Zollinger stated that this balance sheet shows unrestricted balances net of anything reserved on each sheet. The accountant reconciled from the June 30th balance as presented in the audit report to October 31st per Board's instructions at the November meeting.

b) Monthly cash report as of 10/31/13

Zollinger stated that this is a new monthly statement prepared by our accountant. Collett said this report is very similar to what she has prepared. Discussion.

Motion by Scott, seconded by Collett, that the above format be followed for the Treasurer's report and the Prior monthly adjustments column being filled out or zeros in place. Motion carried by unanimous roll call vote.

3. Treasurer's reports for 10/3/13 and 11/12/13

Zollinger asked Collett if she would accept the reports and her response was yes.

Motion by Scott to approve the Treasurer's reports for 10/3 and 11/12 as presented. Seconded by White. Motion carried by unanimous roll call vote.

4. Acme Website update – Brickhouse productions

Zollinger stated that the website updating was moving along very well.

5. Tart Trails snow removal Status

Henkel provided a memo to the Board regarding the Tart Trails plowing from Bunker Hill to the railroad tracks on Five mile road,

G. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Meeting adjourned at 10:15 p.m. on a motion by Scott with support from White.

Check Register Report

PREPAID

Date: 12/27/2013

Time: 12:45 pm

Page: 1

Acme Township

BANK: CHASE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
CHASE BANK Checks							
22402	12/16/2013	Printed		00002880	CHASE USA	CHARGES	289.19
22403	12/16/2013	Printed		0000003300	CONSUMERS ENERGY	ELECTRIC	558.77
22404	12/16/2013	Printed		0000007900	GRAND TRAVERSE COUNTY -DPW	SEWER FLAT	180.00
22405	12/16/2013	Printed		0000014550	NIKKI LENNOX	MILEAGE REIMBURSEMENT	68.74
22406	12/16/2013	Printed		0000020450	SHELL OIL COMPANY	GAS	242.58
22407	12/16/2013	Printed		000002355	U.S. STATE DEPARTMENT	PASSPORT FOR QUANTUM	220.00
22408	12/20/2013	Printed		4416	NEOFUNDS BY NEOPOST	POSTAGE	200.00
22409	12/20/2013	Printed		ROSA	ROSA, DAN	MILEAGE REIMBURSEMENT	70.06

Total Checks: 8

Checks Total (excluding void checks):

1,829.34

Total Payments: 8

Bank Total (excluding void checks):

1,829.34

ADDITIONAL INVOICES TO BE APPROVED

Original report for invoices to be approved on agenda is \$41,667.37

Adjustments to be made:

Cancel ck for Acme Township - 7,613.92
(Transfer made by Treasurer)

Total of additional invoices
to be approved
(see attached report) +4,574.44

Asking Board Approval

Total Invoices \$38,627.89

Edit List of Invoices - Detail w/GL

ADDITIONAL TO BE APPROVED

Date: 01/07/2014

Time: 11:36 am

Page 2

Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 88.83

13222	PRINTING SYSTEMS INC	01/07/2014		CHASE	AV APPLICATION/ELECTION	64.23
	12005 BEECH DALY	01/07/2014		N		0.00
0000017800	TAYLOR	01/07/2014	0.00	N	N	0.00
	MI 48180	01/07/2014		N	0	0.00
	<Emailing Stub Disabled>	01/07/2014	83485			64.23

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	AV APPLICATIONS	64.23	0.00
Distribution Total			64.23	0.00

Vendor Total: 64.23

13221	THIRLBY AUTOMOTIVE	01/07/2014		CHASE	HEADLIGHTS FOR PLOW	56.78
	231 EAST EIGHTH STREET	01/07/2014		N		0.00
0000021700	TRAVERSE CITY	01/07/2014	0.00	N	N	0.00
	MI 49684	01/07/2014		N	0	0.00
	<Emailing Stub Disabled>	01/07/2014				56.78

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT		56.78	0.00
Distribution Total			56.78	0.00

Vendor Total: 56.78

13223	TRAVERSE CITY RECORD EAGLE	01/07/2014		CHASE	LEGAL NOTICES	299.25
	120 W.FRONT STREET	01/07/2014		N		0.00
0000022000	TRAVERSE CITY	01/07/2014	0.00	N	N	0.00
	MI 49684	01/07/2014		N	0	0.00
	<Emailing Stub Disabled>	01/07/2014				299.25

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-410-900.000	PUBLICATIONS	PLANNING & ZONING	192.25	0.00
101-101-900.000	PUBLICATIONS	SYNOPSIS MINUTES	107.00	0.00
Distribution Total			299.25	0.00

Vendor Total: 299.25

Grand Total: 4,574.44

Less Credit Memos: 0.00

Net Total: 4,574.44

Less Hand Check Total: 0.00

Outstanding Invoice Total: 4,574.44

Total Invoices: 8

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	4,574.44	0.00
Grand Total:		4,574.44	0.00

Edit List of Invoices - Detail w/GL

ADDITIONAL TO BE APPROVED

Date: 01/07/2014

Time: 11:36 am

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Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13226	A & D ASSESSING	01/07/2014	CHASE	JANUARY	
0000000520	4949 BREEDS HILL TRL	01/07/2014	N		2,500.00
	WILLIAMSBURG	01/07/2014	N	N	0.00
	MI 49690	01/07/2014	0.00	Y 0	0.00
	<Emailing Stub Disabled>	01/07/2014			2,500.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-209-803.002	ASSESSING CONTRACT SERVICES	JANUARY	2,500.00	0.00
Distribution Total			2,500.00	0.00

Vendor Total: 2,500.00

13224	CULLIGAN WATER, MCCARDEL	01/07/2014	CHASE	BOTTLED WATER	
0000003400	40 HUGHES DRIVE	01/07/2014	N		54.75
	TRAVERSE CITY	01/07/2014	N	N	0.00
	MI 49686	01/07/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/07/2014	ACCT 1055621		54.75

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	12/18/2013	54.75	0.00
Distribution Total			54.75	0.00

Vendor Total: 54.75

13220	EXCEL OFFICE INTERIORS	01/07/2014	CHASE	NEW CHAIRS FOR BOARD	
0000005400	2487 RICE STREET	01/07/2014	N		1,500.00
	TRAVERSE CITY	01/07/2014	N	N	0.00
	MI 49684	01/07/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/07/2014	51009		1,500.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT		1,500.00	0.00
Distribution Total			1,500.00	0.00

Vendor Total: 1,500.00

13225	KENDALL ELECTRIC INC	01/07/2014	CHASE	LAMP REPLACEMENT	
0000011550	PO BOX 671121	01/07/2014	N		10.60
	DETROIT	01/07/2014	N	N	0.00
	MI 48267-1121	01/07/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/07/2014	S102245192.001		10.60

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	TWP HALL SIDE DOOR	10.60	0.00
Distribution Total			10.60	0.00

Vendor Total: 10.60

13227	KOPY SALES INC.	01/07/2014	CHASE	COPY MACHINE	
0000011800	821 ROBINWOOD COURT	01/07/2014	N		88.83
	TRAVERSE CITY	01/07/2014	N	N	0.00
	MI 49686	01/07/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/07/2014	JANUARY 2014		88.83

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	JANUARY	88.83	0.00
Distribution Total			88.83	0.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

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Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount
	ACME TOWNSHIP	01/08/2014	CHASE	CORRECTION FOR OVER BILLING	
	P O BOX 434	01/08/2014	N		136.86
13182	ACME	01/08/2014	N	N	0.00
0000000360	MI 49610	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014			<u>136.86</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-000-214.000	DUE TO OTHER FUNDS	VGT PHASE 1 BILLING CORRECTION	136.86	0.00
Distribution Total			136.86	0.00

	ACME TOWNSHIP	01/08/2013	CHASE	TRANSFER SEPTAGE PAYMENT	
	P O BOX 434	01/08/2013	N		7,613.92
13185	ACME	01/08/2013	N	N	0.00
0000000360	MI 49610	01/08/2013	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2013	SEPTAGE PAYMEN FROM		<u>7,613.92</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
590-000-214.000	DUE TO OTHER FUNDS	PRINC 6084.62 INT 1529.30	7,613.92	0.00
Distribution Total			7,613.92	0.00

	ACME TOWNSHIP	01/08/2014	TRUST	CHARGES FOR MEETING,POSTA	
	P O BOX 434	01/08/2014	N		555.52
13195	ACME	01/08/2014	N	N	0.00
0000000360	MI 49610	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014	CHARGES MEETING-POST		<u>555.52</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.102	SHORELINE FRUIT EXPANSION SITE	SHORELINE FRUIT	555.52	0.00
Distribution Total			555.52	0.00

	ACME TOWNSHIP	01/08/2014	TRUST	MEETING CHARGES/COPIES/PO	
	P O BOX 434	01/08/2014	N		1,154.37
13197	ACME	01/08/2014	N	N	0.00
0000000360	MI 49610	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014	CLOSES ACCOUNT		<u>1,154.37</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.014	AMENDMENT 014 TC REAL ESTATE R	ADMENDMENT014 TC REAL ESTATE	1,154.37	0.00
Distribution Total			1,154.37	0.00

	ACME TOWNSHIP	01/08/2014	TRUST	CHARGES FOR MEETINGS/COPIE	
	P O BOX 434	01/08/2014	N		725.00
13198	ACME	01/08/2014	N	N	0.00
0000000360	MI 49610	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014	CLOSE CHERRY COUNTR		<u>725.00</u>

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.052	CHERRY COUNTRY FRUITWORKS ZBA	CLOSE CHERRY COUNTRY FRUITWORK	725.00	0.00
Distribution Total			725.00	0.00

Vendor Total: 10,185.67

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check		Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Net Amount
	Email Address	Inv. Date	Invoice No.			
	AMERICAN SOLUTIONS FOR BUS	01/08/2014	CHASE	OFFICE SUPPLIES		
	8479 SOLUTION CENTER	01/08/2014	N			83.25
13178	CHICAGO	01/08/2014	N	N		0.00
AMERICAN	IL 60677-8004	01/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/08/2014	INV 01628620. ACME1301			83.25

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-726.000	SUPPLIES & POSTAGE	PURCHASE ORDERS	83.25	0.00
Distribution Total			83.25	0.00

Vendor Total: 83.25

	BECKETT & RAEDER	01/08/2014	CHASE	PROFESSIONAL SERVICE FEES I		
	535 WEST WILLIAM,SUITE 101	01/08/2014	N			3,060.00
13193	ANN ARBOR	01/08/2014	Y	N		0.00
0000001660	MI 48103	01/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/08/2014	2013-0611,-0519,-0617,-052			3,060.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-410-803.001	PLANNING CONSULTANT	NOV 2013 RETAINER	750.00	0.00
101-410-803.001	PLANNING CONSULTANT	WATERFRONT ZONING	360.00	0.00
101-410-803.001	PLANNING CONSULTANT	WATERFRONT ZONING	1,200.00	0.00
101-410-803.001	PLANNING CONSULTANT	RETAINER DEC 2013	750.00	0.00
Distribution Total			3,060.00	0.00

	BECKETT & RAEDER	01/08/2014	TRUST	PROFESSIONAL SERVICES		
	535 WEST WILLIAM,SUITE 101	01/08/2014	N			420.00
13194	ANN ARBOR	01/08/2014	Y	N		0.00
0000001660	MI 48103	01/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/08/2014				420.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.056	MUNN, JIM	MUNN PROPERTIES LLC	420.00	0.00
Distribution Total			420.00	0.00

Vendor Total: 3,480.00

	CINTAS CORP #729	01/08/2014	CHASE	RUGS		
	P.O BOX 630910	01/08/2014	N			39.33
13191	CINCINNATI	01/08/2014	N	N		0.00
0000002990	OH 45263-0910	01/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/08/2014	INV. 729632575			39.33

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT		39.33	0.00
Distribution Total			39.33	0.00

Vendor Total: 39.33

	CULLIGAN WATER, MCCARDEL	01/08/2014	CHASE	WATER		
	40 HUGHES DRIVE	01/08/2014	N			70.00
13174	TRAVERSE CITY	01/08/2014	N	N		0.00
0000003400	MI 49686	01/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/08/2014	1055621 ACCT.#			70.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT		70.00	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					70.00	0.00
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Vendor Total: 70.00

13186	EAST BAY PROFESSIONALS, INC	01/08/2014		CHASE	ACCOUNTING SERVICES					
	2145 CHRYSAL RIDGE DR.	01/08/2014		N						465.00
EBP	TRAVERSE CITY	01/08/2014		N	N					0.00
	MI 49686	01/08/2014	0.00	N	0					0.00
	<Emailing Stub Disabled>	01/08/2014	405							465.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-801.001	INTERNAL ACCOUNTANT	NOVEMBER MONTHLY	465.00	0.00
Distribution Total			465.00	0.00

Vendor Total: 465.00

13180	ENGINEERING PROTECTION SYS	01/08/2014		CHASE	SERVICE AGREEMENT/ALARM S					
	750 FRONT STREET N W	01/08/2014		N						153.00
0000005200	GRAND RAPIDS	01/08/2014		N	N					0.00
	MI 49504	01/08/2014	0.00	N	0					0.00
	<Emailing Stub Disabled>	01/08/2014	INV A 700701							153.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	PERIOD 1.1.2014 TO 3.31.2014	153.00	0.00
Distribution Total			153.00	0.00

Vendor Total: 153.00

13190	GRAND TRAVERSE COUNTY	01/08/2014		SEWER	SEWER/WATER NOVEMBER 13					
	FINANCE DEPT. ACCTS RECEIVA	01/08/2014		N						9,352.98
7890	TRAVERSE CITY	01/08/2014		N	N					0.00
	MI 49684	01/08/2014	0.00	N	0					0.00
	<Emailing Stub Disabled>	01/08/2014	INV#87969, INV#87970							9,352.98

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
590-000-956.001	OPERATING & MAINT EXP	ACME SEWER NOV 2013	7,881.24	0.00
590-000-956.001	OPERATING & MAINT EXP	ACME WATER-HOPE VILLAGE	1,471.74	0.00
Distribution Total			9,352.98	0.00

Vendor Total: 9,352.98

13181	GRAND TRAVERSE METRO ESA	01/08/2014		CHASE	PART-TIME STAFF 11.2013 PAYR					
	897 PARSONS ROAD	01/08/2014		N						6,314.17
0000007950	TRAVERSE CITY	01/08/2014		N	N					0.00
	MI 49686	01/08/2014	0.00	N	0					0.00
	<Emailing Stub Disabled>	01/08/2014	INV# 699							6,314.17

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	NOVEMBER	6,314.17	0.00
Distribution Total			6,314.17	0.00

Vendor Total: 6,314.17

13192	INTEGRITY BUSINESS SOLUTION	01/08/2014		CHASE	OFFICE SUPPLIES					
	1302 INDUSTRY B	01/08/2014		N						160.12
0000010300	TRAVERSE CITY	01/08/2014		N	N					0.00
	MI 49696	01/08/2014	0.00	N	0					0.00
	<Emailing Stub Disabled>	01/08/2014	980090-0, 982995-0, 98532€							160.12

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ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-726.000	SUPPLIES & POSTAGE	INK PAD	52.41	0.00
101-253-726.000	SUPPLIES & POSTAGE	ADDING MACHINE TAPE	10.77	0.00
101-215-726.000	SUPPLIES & POSTAGE	TONER	90.99	0.00
101-265-726.000	SUPPLIES & POSTAGE	INK PAD	5.95	0.00
Distribution Total			160.12	0.00

Vendor Total: 160.12

	INTEGRITY SOFTWARE SYSTEM:	01/08/2014	CHASE	COMPUTER SUPPORT	
	4020 COPPERVIEW	01/08/2014	N		44.50
13175	TRAVERSE CITY	01/08/2014	N	N	0.00
000001420	MI 49684	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014	INV 9421		44.50

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-253-804.000	SOFTWARE SUPPORT & PROCESSING	NEW EMPLOYEE TREASURER DEPT	44.50	0.00
Distribution Total			44.50	0.00

	INTEGRITY SOFTWARE SYSTEM:	01/08/2013	CHASE	SOFTWARE & COMPUTER SERVI	
	4020 COPPERVIEW	01/08/2014	N		133.50
13189	TRAVERSE CITY	01/08/2013	N	N	0.00
000001420	MI 49684	01/08/2013	0.00	N	0
	<Emailing Stub Disabled>	01/08/2013	INV. 9436		133.50

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-253-804.000	SOFTWARE SUPPORT & PROCESSING	BS&A TO SUPPORT REALTIME	44.50	0.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	FOIA REQUEST	89.00	0.00
Distribution Total			133.50	0.00

	INTEGRITY SOFTWARE SYSTEM:	01/08/2014	CHASE	COMPUTER SOFTWARE SUPPOF	
	4020 COPPERVIEW	01/08/2014	N		89.00
13207	TRAVERSE CITY	01/08/2014	N	N	0.00
000001420	MI 49684	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014	INV 9470		89.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-410-804.000	SOFTWARE SUPPORT & PROCESSING	NIKKI ACCESS TO PERMIT DATABAS	89.00	0.00
Distribution Total			89.00	0.00

Vendor Total: 267.00

	KC1	01/08/2014	CHASE	POSTAGE/WINTER 2013 TAX BILL	
	3901 E. PARIS SE	01/08/2014	N		6.72
13177	GRAND RAPIDS	01/08/2014	N	N	0.00
0000011105	MI 49512	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014			6.72

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-253-726.000	SUPPLIES & POSTAGE		6.72	0.00
Distribution Total			6.72	0.00

Vendor Total: 6.72

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount
	KOPY SALES INC.	01/08/2014	CHASE	COPY MACHINE AGREEMENT	
	821 ROBINWOOD COURT	01/08/2014	N		139.14
13173	TRAVERSE CITY	01/08/2014	N	N	0.00
0000011800	MI 49686	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014	90094		139.14

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT		139.14	0.00
Distribution Total			139.14	0.00

Vendor Total: 139.14

	LASER PRINTER TECHNOLOGIE	01/08/2014	CHASE	OFFICE SUPPLIES	
	1379 TRADE CENTRE DRIVE	01/08/2014	N		55.00
13179	TRAVERSE CITY	01/08/2014	N	N	0.00
0000012660	MI 49686	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014	INV 152890		55.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-253-726.000	SUPPLIES & POSTAGE	TONER TREASURER DEPT	55.00	0.00
Distribution Total			55.00	0.00

Vendor Total: 55.00

	MAILFINANCE	01/08/2014	CHASE	POSTAGE MACHINE LEASE PAYM	
	25881 NETWORK PLACE	01/08/2014	N		146.97
13171	CHICAGO	01/08/2014	N	N	0.00
14413	IL 60673-1258	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014	N4369247		146.97

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-726.000	SUPPLIES & POSTAGE	JAN 2014-APR 2014	146.97	0.00
Distribution Total			146.97	0.00

Vendor Total: 146.97

	MCI	01/08/2014	CHASE	LONG DISTANCE	
	PO BOX 660206	01/08/2014	N		27.71
13208	DALLAS	01/08/2014	N	N	0.00
0000025590	TX 75266-0206	01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014			27.71

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-265-850.000	TELEPHONE	SHERIFF LONG DISTANCE	27.71	0.00
Distribution Total			27.71	0.00

Vendor Total: 27.71

	MICHIGAN RECREATION & PARK	01/08/2014	CHASE	2014 MRPA CONFER & TRADE SH	
	2465 WOODLAKE CIRCLE, STE 1	01/08/2014	N		250.00
13172		01/08/2014	N	N	0.00
0000014060		01/08/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	01/08/2014	#E4444		250.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	MRPA MEMBERSHIP	250.00	0.00
Distribution Total			250.00	0.00

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ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 250.00

	NORTHWEST MI COUNCIL OF GC	01/08/2014	CHASE	WORKSHOP DEC 3, 2013	
	PO BOX 506	01/08/2014	N		70.00
3170	TRAVERSE CITY	01/08/2014	N	N	0.00
NWMCOUNCI	MI 49685-0506	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014			0.00
					70.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-410-958.000	EDUCATION/TRAINING/CONVENTIONS	BETH FINCH-WK SHOP 12.3.13	70.00	0.00
Distribution Total			70.00	0.00

Vendor Total: 70.00

	NW MI COUNCIL OF GOVERNMENT	01/08/2014	CHASE	PLANNING COMMISSIONERS TR/	
	NWMCOG	01/08/2014	N		300.00
13188	TRAVERSE CITY	01/08/2014	N	N	0.00
3000015120	MI 49865-0506	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014			0.00
					300.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-410-958.000	EDUCATION/TRAINING/CONVENTIONS	NIKKI LENNOX/VIDEO SERIES	300.00	0.00
Distribution Total			300.00	0.00

Vendor Total: 300.00

	OLSON,BZDOK&HOWARD,P.C	01/08/2014	CHASE	ATTORNEY FEES	
	420 EAST FRONT ST.	01/08/2014	N		3,467.00
13168	TRAVERSE CITY	01/08/2014	N	N	0.00
0000016245	MI 49686	01/08/2014	0.00	Y	0
	<Emailing Stub Disabled>	01/08/2014	5385-00, 5385-62, 5385-81,		0.00
					3,467.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-802.002	ATTORNEY SERVICES	GENERAL MATTERS,CEMETARY ORDIN	2,990.00	0.00
101-101-802.001	ATTORNEY SERVICES	IMMANUEL LLC	477.00	0.00
Distribution Total			3,467.00	0.00

	OLSON,BZDOK&HOWARD,P.C	01/08/2014	FARM	ATTORNEY FEES	
	420 EAST FRONT ST.	01/08/2014	N		120.00
13169	TRAVERSE CITY	01/08/2014	N	N	0.00
0000016245	MI 49686	01/08/2014	0.00	Y	0
	<Emailing Stub Disabled>	01/08/2014	INV 5385-71		0.00
					120.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
225-000-802.002	ATTORNEY SERVICES	FARMLAND SUBORDINATION	120.00	0.00
Distribution Total			120.00	0.00

Vendor Total: 3,587.00

	POLLUTION CONTROL SERVICES	01/08/2014	SEWER	SERVICES SEWER TELEWISE	
	3947 N.US 31	01/08/2014	N		5,462.58
13187	KALKASKA	01/08/2014	N	N	0.00
0000017425	MI 49646	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014	iiINV 26086034		0.00
					5,462.58

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
590-000-956.000	MISCELLANEOUS	ABLE TO GROUT & ROOT CUT	5,462.58	0.00
Distribution Total			5,462.58	0.00

Vendor Total: 5,462.58

13196	SHORELINE FRUIT	01/08/2014	TRUST	BALANCE TO BE RETURNED	
	10850 E, TRAVERSE HWY	01/08/2014	N		668.98
SHORE	TRAVERSE CITY	01/08/2014	N	N	0.00
	MI 49684	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014	CLOSES ACCOUNT		668.98

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
701-400-282.102	SHORELINE FRUIT EXPANSION SITE	CLOSE SHORELINE FRUIT ACCT	668.98	0.00
Distribution Total			668.98	0.00

Vendor Total: 668.98

13176	TRAVERSE CITY RECORD EAGLE	01/08/2014	CHASE	PUBLICATIONS	
	120 W.FRONT STREET	01/08/2014	N		382.75
0000022000	TRAVERSE CITY	01/08/2014	N	N	0.00
	MI 49684	01/08/2014	0.00	N	0
	<Emailing Stub Disabled>	01/08/2014	INV 11136		382.75

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-101-900.000	PUBLICATIONS		212.25	0.00
101-410-900.000	PUBLICATIONS		170.50	0.00
Distribution Total			382.75	0.00

Vendor Total: 382.75

Grand Total: 41,667.37

Less Credit Memos: 0.00

Net Total: 41,667.37

Less Hand Check Total: 0.00

Outstanding Invoice Total: 41,667.37

Total Invoices: 31

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	9,279.85	0.00
206	FIRE FUND	6,314.17	0.00
225	FARMLAND PRESERVATION	120.00	0.00
590	ACME RELIEF SEWER	22,429.48	0.00
701	TRUST AND AGENCY	3,523.87	0.00
Grand Total:		41,667.37	0.00

Grand Traverse Sheriff Department Calls for Service Statistics

Month	Year
December	2013

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	676	589	450	501	533	451	513	3,713					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	98	70	63	33	38	92	59	108	142	156	200	210	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	190	202	203	245	229	241	224	204	173	207	176	150	
Location	Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total	
		Fatal	PIA	PDA	OWI	MIP	Criminal						
01 Acme	25	1	5	27	2	0	3	150	11	32	33	226	
02 Blair	88	0	5	50	3	2	39	231	69	93	55	448	
03 East Bay	55	0	3	58	1	0	19	297	59	97	61	514	
04 Fife Lake	4	0	2	15	0	0	5	56	7	9	17	89	
05 Garfield	121	0	7	125	9	4	84	771	322	312	132	1,537	
06 Grant	0	0	1	10	0	0	0	13	5	7	11	36	
07 Green Lake	22	0	3	37	2	0	1	102	24	44	40	210	
08 Long Lake	8	0	3	25	0	0	9	83	16	22	28	149	
09 Mayfield	5	0	1	11	0	0	1	39	5	7	12	63	
10 Peninsula	2	0	1	5	3	0	1	46	9	38	6	99	
11 Paradise	10	0	2	16	0	0	9	51	17	13	18	99	
12 Union	2	0	0	1	0	0	2	8	6	2	1	17	
13 Whitewater	10	0	1	25	0	0	1	63	12	12	26	113	
29 Fife Lake Vlg	1	0	0	1	0	0	0	18	6	2	1	27	
30 Kingsley Vlg	11	0	0	4	0	0	9	47	10	25	4	86	
66 Traverse City	16	0	0	0	1	0	72	0	0	0	0	0	
84 Out of County	0	0	0	0	0	0	31	0	0	0	0	0	
Totals	380	1	34	410	21	6	286	1,975	578	715	445	3,713	

*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

Ticket stats are based on what District Court has entered as of 12/30/13.

Arrest Stats are as of 1/01/14.

Grand Traverse Sheriff Department Calls for Service Statistics

4th Quarter Totals
October - December 2013

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	1,724	1,895	1,919	1,604	1,671	1,478	1,349	11,640					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	306	254	229	113	117	216	167	335	486	555	582	604	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	589	601	617	738	744	721	695	653	580	616	661	461	
Location	Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total	
		Fatal	PIA	PDA	OWI	MIP	Criminal						
01 Acme	70	1	7	61	4	0	13	443	43	105	69	660	
02 Blair	173	1	8	109	6	3	89	732	231	252	118	1,333	
03 East Bay	164	1	13	146	8	3	70	890	188	303	160	1,541	
04 Fife Lake	18	0	3	40	0	0	14	176	17	34	43	270	
05 Garfield	439	0	18	333	17	14	220	2,555	892	1,064	351	4,862	
06 Grant	3	0	2	18	1	0	0	44	12	22	20	98	
07 Green Lake	81	0	8	71	5	0	19	405	81	164	79	729	
08 Long Lake	18	0	5	41	0	0	11	269	70	119	46	504	
09 Mayfield	25	0	6	32	1	0	5	120	20	29	38	207	
10 Peninsula	21	0	1	28	5	0	3	180	29	94	29	332	
11 Paradise	33	0	6	46	2	0	15	199	47	54	52	352	
12 Union	5	0	1	9	0	0	3	21	14	17	10	62	
13 Whitewater	26	0	3	54	1	2	6	194	34	51	57	336	
29 Fife Lake Vlg	1	0	0	1	0	0	0	50	18	17	1	86	
30 Kingsley Vlg	19	0	1	10	2	0	18	139	47	71	11	268	
66 Traverse City	42	0	0	0	3	2	219	0	0	0	0	0	
84 Out of County	0	0	0	0	0	0	87	0	0	0	0	0	
Totals	1,138	3	82	999	55	24	792	6,417	1,743	2,396	1,084	11,640	

*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

Ticket stats are based on what District Court has entered as 12/30/13.

Arrest stats are as of 1/01/14.

Grand Traverse Sheriff Department Calls for Service Statistics

YTD 2013

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	7,073	7,493	8,087	7,144	7,319	6,753	5,927	49,796					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	1,525	1,178	986	528	555	780	743	1,401	1,931	2,200	2,352	2,436	
Location	Tickets	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total	
		Fatal	PIA	PDA	OWI	MIP	Criminal						
01 Acme	425	1	21	160	22	1	73	2,153	247	522	182	3,104	
02 Blair	684	1	36	287	39	16	344	3,253	977	1,274	324	5,828	
03 East Bay	709	1	45	435	40	20	273	3,693	874	1,457	481	6,505	
04 Fife Lake	184	0	10	87	3	3	43	888	74	159	97	1,218	
05 Garfield	1,977	3	68	1,055	93	58	899	10,839	3,965	4,703	1,126	20,633	
06 Grant	14	0	5	43	3	3	8	193	48	81	48	370	
07 Green Lake	345	2	20	177	16	0	85	1,805	367	716	199	3,087	
08 Long Lake	121	1	17	130	13	1	66	1,074	312	565	148	2,099	
09 Mayfield	141	1	11	74	1	1	27	569	105	133	86	893	
10 Peninsula	104	0	8	89	11	4	14	788	153	427	97	1,465	
11 Paradise	140	0	16	110	11	0	51	853	173	290	126	1,442	
12 Union	42	0	3	29	3	0	5	142	38	41	32	253	
13 Whitewater	131	0	11	121	7	7	37	800	144	270	132	1,346	
29 Fife Lake Vlg	11	0	1	9	0	0	4	267	65	81	10	423	
30 Kingsley Vlg	68	0	2	29	5	3	65	562	241	296	31	1,130	
66 Traverse City	152	0	0	0	18	3	791	0	0	0	0	0	
84 Out of County	0	0	0	0	0	0	356	0	0	0	0	0	
Totals	5,248	10	274	2,835	285	120	3,141	27,879	7,783	11,015	3,119	49,796	

*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal Papers; Traffic Stops; Warrant Attempts

Ticket stats are based on what District Court has entered as of 12/30/13.

Arrest stats are as of 1/01/14.

Administrator/Controller Report December, 2013



Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Boardman River Dams (8)

- The Road Commission has approved the contract with URS and signatures are being obtained this week. The County also signed the Funds Administration Agreement with the Conservation Resource Alliance (CRA), and the city will be seeking to join into that agreement so the CRA can also process payments for work on the Union Street Dam.

Administration Office (1-8)

- **Fresh Look on Website**
Photos were changed on the web site home page and department pages not using a custom template to our new format on November 8. The changes were made possible by the cooperative efforts of the Health Department, IT, and Administration. The site has been updated for fall with photos ready for winter.



- **Employee Recognition: Making a Difference**
Sarah Adams was selected as the second quarter winner of the Employee Recognition: Making a Difference program by the Employee Recognition Team for conducting web content review meetings, providing web training, creating a web site policy, and obtaining equipment among other things.

Commission on Aging (7)

➤ **BYLAWS**

The revised Commission on Aging Bylaws are being reviewed by the GTCOA and will subsequently be forwarded to the Board of Commissioners.

➤ **CREDIT CARD/E-CHECK PAYMENTS**

The Commission on Aging unanimously approved adding credit card/E-check payment options for our clients. Fees will be passed on to the clients. Final approval will be requested from the BOC in December at the Public Health and Safety meeting.

➤ **SENIOR CENTER INTERGOVERNMENTAL AGREEMENT**

The City Manager and County Administrator met to review the operation and management of the Senior Center and agreed that no change was needed to the Senior Center Intergovernmental Agreement. It was recognized that the Commission on Aging will be asking for some revisions when the renovation project gets closer to fruition.

➤ **GRAND TRAVERSE BAND GRANT**

The Commission on Aging approved submitting a 2% Grand Traverse Band grant in the amount of \$25,000 for a new Home Chore truck (yard maintenance and snow removal) for the December 2013 cycle. One truck is scheduled to be retired in 2014 (2003 pickup truck/plow with over 109,000 miles and requiring extensive repairs 2011-2013). The 2003 truck will be retained as a back-up to be used when another truck is in for repair (with the exception of plowing).

Construction Code (7)

- Construction activity remains very strong and I don't see any slow down unless we encounter some very bad weather within the next few months. It looks like 2013 will be the best year we have had since 2007.
- Soil Erosion permits are up 56% from 2012. The issuance of soil erosion permits may slow down, which is typical for this time of year. Even though construction activity remains strong, not all projects require a soil erosion permit.
- A building inspector resigned as of Nov. 27, and the department is looking for a replacement. The requirements to become a registered code official (inspector) have changed and could make it difficult to find a replacement. The requirements are mandated by the state under the Building Official, Plan Reviewer, and Inspectors Registration Rules.

Equalization (1, 4)

- Equalization assessment level studies are consuming the major portion of employee work time. These studies will be complete next month and there will be projections of assessment levels at that time. The rate of inflation used in the calculation of taxable value is official at 1.6%.

- East Bay appraisers are dealing with the implementation of the new personal property legislation. There have been directives from the State Tax Commission on proper procedures for notification and new forms involved. Also, final determinations of new construction values are being made and split parcels added to the assessment roll.
- Equalization is working with Planning and Development to gather geographic information from Benzie, Leelanau and Antrim Counties on non-homestead residential properties in our region. This information will assist in a feasibility analysis of expansion of flights coming in and out of our airport.
- The Personal Property Auditor has completed reviews in all but three jurisdictions. The findings have been minimal with changes going both ways.

Facilities (3)

- The county has been approached by the Pavilions regarding the possibility of using the former Health Services Building on Garfield for its PACE program. We are providing information as needed.

Health Department & Emergency Management (7)

ADMINISTRATION AND FINANCE DIVISION

- **Medicaid Outreach and Health Care Exchange Enrollment** – The Health Department has had little demand from the public in getting signed up for health insurance. We have an information table and request forms out for anyone who needs individual assistance. We are partnering with an outreach worker from the Migrant Clinic who offers one-on-one assistance. We continue our day-to-day enrollment assistance with Medicaid through the WIC program and will be gearing up to assist existing clients with the Medicaid Expansion next spring.
- **Outreach Events and Media Coverage** - Participated in a student and staff health fair at Interlochen School for the Arts.

ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISION

- **Food Court Wars Traverse City** – The Grand Traverse County Health Department (GTCHD), Environmental Health staff worked closely with producers for a Traverse City production of Food Court Wars for the Food Network. GTCHD staff assisted the Los Angeles producers in the issuance of temporary food licenses for vacant food establishment sites within the Grand Traverse Mall food court. Our staff reviewed health and safety concerns with producers of the show and conducted inspections of the facilities to insure they met minimum requirements of the Michigan Food Law before beginning operation. The two local contestants, the House of Doggs and Matt's Beignets, hope to win a free one-year lease in the Grand Traverse Mall food court. The winner will be revealed on an episode of Food Court Wars in February.

EMERGENCY MANAGEMENT & PREPAREDNESS DIVISION

- Emergency Management continues to see the need for Code Red notification software and is identifying other community agencies that are also committed to the purchase with the county.
- Progress continues on rewriting the Emergency Operations Plan by transferring it over to a more functional, annex-driven plan organized by the FEMA's Emergency Support functions. This will ensure a seamless understanding of our capabilities and clearly demonstrate each agency's responsibilities during a disaster event.
- The emergency manager has participated in and assisted TCAPS with over 50 lockdown drills in the past month.

COMMUNITY HEALTH DIVISION

DISEASE CONTROL AND PREVENTION PROGRAMS

- Communicable Disease Program - Influenza season is here, but there are no outbreaks to report. Public health nurses continue to monitor absenteeism in schools during influenza season.

MATERNAL AND CHILD HEALTH PROGRAMS

- MIHP: Submitted the MIHP corrective action plan to address survey deficiencies. Continued improvement in maternal admission to the program from 76% in September to 96% in October. MIHP productivity for the month of October met the overall goal of over 300 visits. We have put in place quantitative targets for each team member to reach to ensure the success in meeting the needs of Medicaid eligible pregnant mothers and infants and we are confident in our ability to achieve these outcomes.
- WIC: Annual Nutrition Services Plan has been submitted, which includes focused goals, objectives and activities driven by Michigan comparative statistics. Michigan WIC health outcome indicators with Grand Traverse performance:
 - Increase first trimester entry in the WIC program from 32.5% to 35.0%. GTC = 46.6%
 - Increase ideal prenatal weight gain from 28.8% to 31.5% among Michigan WIC mothers. GTC = 35%
 - Reduce the percent of low birth weight infants born to women enrolled in Michigan WIC from 8.4% to 8.0%, GTC = 7.6%
 - Increase breastfeeding initiation rate from 57.2% to 65%. GTC = 76%. Identified as a continuing goal for GTCHD for 2014.
 - Increase the six-month breastfeeding duration rate from 18.5% to 24.0%. GTC = 18%. Identified as a goal for 2014 for GTCHD
 - Decrease the prevalence of early childhood obesity, in children 2 to 5 years of age from 13.7% to 12.0%. GTC = 11.0%
 - Decrease the prevalence of low hemoglobin level from 15.0% to 13.0% among children less than five years of age. GTC = 12.5%
 - Children's Special Health Care Services: CSHCS is currently mailing an Affordable Care Act handout regarding questions and answers for CSHCS clients who do not have Medicaid or MiChild. At this time, all calls will be

directly to an Insurance Specialist with CSHCS at the State level. We currently service 302 clients.

- Healthy Futures: Current caseload is 617 clients, which is up slightly from past months. In October we enrolled 57 new mom's/babies, we placed 343 follow-up phone calls and provided 16 home visits for non-Medicaid moms.
- Immunizations: The November reporting period for schools is almost complete with area schools demonstrating 95-100% compliance rates, as a result of significant collaboration between the HD and TCAPS nurse. The HD and TCAPS Nursing have begun discussion on developing a plan to streamline this process for the February reporting period. We are also working together to come up with a process to have exchange students arrive fully immunized instead of having to follow up with those who are incomplete once they are already in school. There is still much work to be done at decreasing our immunization waiver rates which are higher than State average (GT County is around 10% while MI total is around 4-6%). MDCH Immunization Division is currently working on ways to assist counties in decreasing waivers as well. Flu Vaccination rates for GTCHD have increased 9% overall all ages compared to 2012. Specifically, we have had a 22% increase in ages 19 and older compared to 2012. In December, we will continue to offer walk-in flu vaccinations on every day of the week, along with our regular immunization schedule.

Human Resources (5)

- Recruiting for four open positions County-wide. (5)
- We have processed 97 job requisitions so far this year, compared to 78 for the entire year last year. (5)
- Plans are underway for MLK Staff Training Day. Topics will focus on personal and community safety/emergency preparedness.
- Open Enrollment information was mailed to active employees and meetings are currently scheduled to discuss the new health plan options.(4)
- Employee Recognition Suggestion Award team's quarter reception to honor the nominees for the months of July-September was on October 30 and nine nominees were honored.(5)
- The final training for GHS (Globally Harmonized System) is scheduled for November 21. (4)
 - ❖ Thank you to Commissioner Lemcool for delivering donut holes with the Employee Recognition Team for Co-Worker Appreciation Week and to the Team for their planning and promoting!
 - ❖ Thank you to Suzanne Cork for facilitating and planning training meetings for the employees GHS training!

Parks and Recreation (7)

- **Develop program plans for adults, youth, day camp, and special events**
Our survey tool has been tested by the Sunrise Rotary Club with alterations made, reflecting the feedback from the test respondents. The survey is nearly complete; we have asked for some additional input from TCAPS. We have reached out to Kingsley Area Schools, Forest Area Schools and Grand Traverse Area Catholic Schools (GTACS), asking them to also distribute the survey. Both Forest Area

and GTACS have agreed to distribute the survey via email. Kingsley Area Schools' staff indicated they do not have the proper system in place to electronically distribute the survey.

- **Develop business plans for Power Island and Twin Lakes**
 - The Business Development Team for Business Planning met on November 7, at which it voted on several ideas to be included in the business plan for Power Island. The next step is for the BDT is to meet again to finalize the last project and agree on the suite of possible projects for inclusion in a draft plan.
- **Water Safety for Freshman Program**
 - Our department provided the first two sessions of Water Safety Training to freshmen on October 30 and November 6. Six more sessions remain between now and mid-2014. We have provided this program to 150 TCAPS students. The program received high praise from the Associate Superintendent, Jayne Mohr, as well as positive feedback from the USCG and teachers within TCAPS.
- **Birmley Road Property Update**
 - Our department received a preliminary proposal from ProVisions related to the potential indoor turf dome at the Birmley Road Property. The proposal will be presented to the Parks and Recreation Commission when more complete information is available.
- **Skate Park Fence Removal**
 - Facilities Management is in the process of sending out for bids to remove the fence at the Skate Park.

Planning/Brownfield/Economic Development/Housing (1, 3, 4, 7, 8)

- The Grand Traverse County Planning Commission and the Grand Traverse County Chapter of the Michigan Townships Association held its 28th annual awards banquet on November 7. Rob Manigold, Peninsula Township Supervisor, was awarded the Frank Purvis Stewardship Award and Jean Derenzy, Deputy Director for Grand Traverse County Planning & Development Department, was the Roger Williams Planner Award. Outstanding developments and placemaking efforts honored were: Fife Lake Chamber of Commerce for the "Best 4th of the North," Munson Medical Center for the "Kids Creek Restoration Project;" Traverse City Bayfront Planning Committee for the "Clinch Park Revitalization Project;" and, the Grand Traverse Band of Ottawa and Chippewa Indians for the "Holiday Road Improvement Project." Special recognition was awarded to the Traverse City Planning Commission for the Traverse City Corridors Master Plan and to the Grand Traverse County Board of Commissioners for the Grand Traverse County 2012 Housing Inventory and the 2013 Housing Strategy.
- The Brownfield Redevelopment Authority is planning to have a study session with the City of Traverse City Commission to discuss future projects along city corridors, private parking structures, and other policy items.

Resource Recovery (8)

- The Resource Recovery Council met on November 7, 2013. Landfill volumes and the department budgets for 2013 and 2014 were discussed and the council approved a recommendation to the Board Commissioners to maintain the landfill surcharge at \$2.00/ton for 2014.
- Resource Recovery welcomed two new members to the Take It Back recycling program in November: Carter's Compost works with residents of Traverse City to compost kitchen scraps and The Business Helper in Suttons Bay accepts clean packaging material including styrofoam peanuts, bubble wrap and air pillows.
- Both Paradise Township and Garfield Township are including in their November mailings a RecycleSmart newsletter with information highlighting Household Hazardous Waste Collection and the Take It Back Program. The mailings have a combined distribution of approximately 9,000 residences.
- On November 13, the Board of Commissioners accepted a \$30,000 grant from the Michigan Department of Agriculture Clean Sweep Program. This recurring grant provides reimbursement of disposal costs for pesticide and mercury products, allowing county residents and businesses to drop these products at household hazardous waste collection events at no cost. The disposal costs for collections in Lake, Mecosta, Osceola, Manistee, Mason, Oceana, Leelanau, Missaukee, Benzie, Antrim and Montcalm Counties are also covered. Over the past 16 years, more than two million pounds (1000 tons) of pesticides in the State of Michigan have been removed from circulation and disposed of safely with the support of the Clean Sweep Program.
- The Michigan Green Consortium held a very successful fall Clean Up and Green Up event at the American Waste facility on Hughes Drive on Sunday, November 3; 19 businesses, nearly all of whom are Resource Recovery Take-It-Back program participants, collected products from 760 participants. Resource Recovery assisted participants and provided information about RecycleSmart programs. Some results from the participating businesses: Recycle-a-Bicycle collected 50 bicycles for parts and 25 that will eventually have new homes; Goodwill collected 7,119 pounds of computers, textiles, general household good and furniture; Rifkin Scrap Metal collected 13,712 pounds of miscellaneous metal materials and products; and ProFILE collected 7,860 pounds of confidential documents for disposal.

Veterans Affairs (7)

- The office has been processing eligibility determinations for the new property tax exemption for disabled veterans, including those that are considered unemployable. The number of eligible veterans is now over 150, and most of those are from Grand Traverse County.

Legislative Report

- We are continuing to communicate with our legislators on the Personal Property Tax Exemption for veterans. The state passed the law quickly without input from anyone and it is becoming clear that the financial impact is far in excess of that which was reported by the Senate Fiscal Agency prior to the law's passage. Rep. Schmidt has indicated that he will be introducing legislation to hold local governments harmless for the fiscal impact of the new law.

- We are also monitoring SB 552, which would exempt oil and gas well equipment from the personal property tax.

- House Bill 5074 would amend the General Property Tax Act (MCL 211.87b) to change the monthly interest rate that a county can charge other taxing units in the county that have delinquent property taxes due to the county. The current monthly rate of interest is 1 percent. Under the bill, the monthly rate of interest would be "up to" 1 percent. As written, the bill could potentially reduce county revenues and increase revenue to the state and other local units by that same amount.

Read to Public

It has been several years since Acme Residents first visualized the possibility of creating an open unobstructed view along the 131 corridor here in Acme. Many years and another Township Board later Acme's Shoreline is now quite the view! CCAT has received so many positive comments from residents and tourists alike admiring the natural beauty.

What an achievement! The hard work of acquiring the property that gives us this view shed along the 131 corridor is mostly complete. The Parks and Rec .plans for infrastructure has been put into motion. Reaching the next phase is critical. The hard work of raising enough money to continue this project toward its completion can not stop if we are to achieve the ultimate goal - A user friendly Shoreline Park, up and down the Acme shore, for swimmers, boaters, bikers, a children's play area, just to name a few of the activities the Parks and Recreation Committee have planned for.

CCAT would like to extend a Special Thank You to Marcie Timmins for the many extra hours she spent beyond her normal committee time. We'd also like to thank Steve Feringa representing the Grand Traverse Band of Ottawa & Chippewa Indian Tribe, for his willingness to help with the Acme Parks and Rec. Committee, along with all those who volunteered their spare time to work on the Shoreline Committee and the Parks and Recreation Committee. It was especially challenging this year because not only did the Parks and Rec. committee work on the park plan jointly with the Shoreline development committee, they also had to create the Five Year Master Plan for the Park system.

Having said all that, CCAT would like to present Acme Township with a check of \$5,000.00 made out to GTRLC, which coupled with the \$10,000.00 we have previously given brings our total donation to \$15,000.00 for this project.

Have a wonderful holiday,

CCAT
Concerned Citizens of Acme Township



ACME TOWNSHIP PLANNING AND ZONING

To: Acme Township Board
From: Nikki Lennox – Zoning Administrator
Date: 1/2/2014
Re: **SUP 2013-10**

Dear Board Members,

The Traverse City Bull Dog Athletic Association is requesting a Special Use Permit for property located at 5549 Bates Road to allow for Institutional Uses in the Agricultural District, per Section 6.11.3 of the Acme Township Zoning Ordinance. The request is specifically for athletic fields for the TCBA, a home-school educational group.

On September 16, 2013 the Planning Commission held a hearing for rezoning a portion of the property located at 5549 Bates Rd. The request was to rezone from B-4 to A-1 Agriculture.

On November 12, 2013 the Township Board approved the rezoning.

On December 16, 2013, the Planning Commission held a hearing on the proposed SUP request. The Planning Commission recommended to the Board approval of the Special Use Permit, Phase 1 for tree clearing, mass grading of the entire site, installation of 1 soccer field and installation of retention ponds, addition of parking spaces to bring up to 40 spaces with the removal of the lighting on the athletic fields. (Lighting to be approved at a later date).

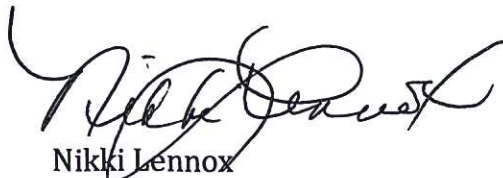
Motion carried.

I have attached a copy of the application, a site plan, and a review by Beckett & Reader, recommending approval.

The Planning Commission is recommending to the Board, approval of this Special Use Permit request. I am asking for a motion to approve Special Use Permit 2013-10 as presented.

Motion: Approval of Special Use Permit 2013-10, for Phase 1 including tree clearing, mass grading of the entire site, installation of 1 soccer field and retention ponds, addition of parking spaces to total 40 spaces.

M. Scott S. LaPoint



Nikki Lennox



Application Number: 2013-10

Parcel Number: 28-01-002-005-00

ACME TOWNSHIP
Grand Traverse County, Michigan
Application for Special Use Permit/Site Plan Approval

Owner/Applicant Information: (please type or print clearly)

Name: Traverse City Bulldog Athletic Association (TCBAA) Telephone: 231-929-3562

Mailing Address: 646 Bertina Lane
Traverse City MI 49686

E-Mail Address: brianh@tcbaa.com

A. Property Information:

- 1. Address: 5549 Bates Road
- 2. Property Description/Parcel Number: 28-01-002-005-00
"Parcel F"
- 3. Current Zoning of Property: Ag.
- 4. If this project is one phase of a larger development and/or proposed for property subject to an existing Site Plan Review and/or Special Use Permit what is/are the applicable permit number(s)?
- 5. Provide of current property ownership. If applicant is not the current property owner, also provide written permission to act as agent of, and complete contact information for, the current property owner.
- 6. Proposed Use/Change to Property: SUP for Athletic Fields per Section 6.11.3.b
Institutional Uses
- 7. Estimated Start and Completion Dates: Spring 2014 -> Phased Project

B. Application Packet Requirements: REFER TO ACME TOWNSHIP ZONING ORDINANCE AND ATTACHED CHECKLIST

C. Fees: Include initial fee as required by the Acme Township Ordinance #2004-01, Schedule of Fees.

D. Fee Escrow Policy Acknowledgement: provide completed and signed form with initial fee deposit.

E. Affidavit: The undersigned affirms that he/she is the _____ (owner, agent, lessee, or other interested party) involved in this petition and that the foregoing answers, statements and information are in all respects true and, to the best of his/her knowledge, correct. By making this application, the undersigned grants all officials, staff and consultants of Acme Township access to the subject property as required and appropriate to assess site conditions in support of a determination as to the suitability of the proposed project and/or current or future special use permit and zoning ordinance compliance.

Signed: [Signature] Date: 10/24/2013

Township Use/Official Action:

Application Number: 2013-10 Date Received: 10/28/2013

Preliminary Hearing Date: _____ Public Hearing Date: Dec 18, 2013

Date of Advertising: _____ T+A # 701-400-282-054

planning review

Date: 11.25.2013
12.10.2013 (Revised)

From: John R. Iacoangeli, AICP, PCP, LEED AP
To: **Mr. Nikki Lennox, Zoning Administrator**
6042 Acme, Road
Williamsburg, MI 49690

Project: 5549 S. Bates Road
Proposed athletic field/sport complex

Remarks:

Section 1: Background:

- Applicant - Traverse City Bulldogs Athletic Association
646 Bertina Lane
Traverse City, MI 49686
Brian Harcey
Phone: 231.929.3562

- Owner - HYC Inc.
3420 NE Sugarhill Avenue, Suite 205
Jensen Beach FL 34957

- Engineers - Andersen & Crain, Inc
Surveying, Engineering, Consulting, & Design
2636 Garfield Road N – Suite 30
Traverse City, MI 49686
Phone: 231.947.7255

- Property - Parcel C 2.75 acres
Parcel F 10.02 acres
28-01-002-005-00 Parcel Number

- Zoning - Sheet 1 of 2 notes the two subject parcels are B-4 and A-1. The zoning map (see below) shows both subject parcels as being entirely in the B-4 Material Processing and Warehousing District (Parcel F was rezoned to A-1). Parcel 28-01-002-005-00 was recommended to be rezoned to A-1: Agricultural in September 2013. The review is assuming the parcel was rezoned.

Parcels to the east and south are A-1 Agricultural and B-4 Material Processing and Warehousing District. Parcels to the southwest and north are B-4 Material Processing and Warehousing District.

- Proposal - The applicant is proposing an athletic complex for high school home school sports.

The photograph below shows the subject parcel and its location on the zoning map.



Photo: Google maps

Section 2: Submission Materials:

1. Drawings
 - Sheet 1 of 3, Overall Site Plan; dated December 10, 2013.
 - Sheet 2 of 2, Drainage and Grading Notes; dated October 21, 2013.
 - Sheet 3 of 3, Site Details; dated October 29, 2013.
2. Additional application materials submitted
 - Impact Assessment letter from Andersen & Crain, Inc, to Nikki Lennox, Zoning Administrator, dated October 25, 2013.
 - Certificate of Survey with a State of Michigan Registered Surveyor Seal of John F. Korr Jr., Land Surveyor No. 24600
 - Acme Township Applicant for Special Use Permit/Site Plan Approval. Application Number 2013-10
 - Grand Traverse Metro Fire Review #2 Letter; dated December 9, 2013

Section 3: Action Items:

The following items are addressed below.

Requirements	Compliance
Future Land Use Map (FLUM).	The FLUM identifies the subject parcels as Industrial.
The subject parcels are zoned B-4 Material Processing and Warehousing District and A-1 Agricultural.	Institutional uses are allowed in the A-1 district with a Special Use Permit . They are not allowed in the B-4 District, however, meeting rooms and administrative offices are allowed.

Land use and zoning of adjacent parcels	This is noted on Sheet 1 of 2.
Minimum percent of lot area Per Dwelling Unit (Sq. ft.) in an A-1 District.	The minimum standard in the district is 5 acres. This requirement is met.
Minimum percent of lot area Per Dwelling Unit (Sq. ft.) in a B-4 District.	There are no minimum standards in the B-4 District.
Minimum Parcel width in A-1 Districts is 330 feet.	This requirement is met.
Minimum Parcel width in B-4 Districts is 150 feet.	This requirement is met.
In A-1 Districts, the maximum structure height in stories in 2½, and 35 feet.	No new buildings are proposed.
In B-4 Districts, the maximum structure height in stories in 3, and 40 feet.	This requirement is met.
Setbacks: General	This requirement is met.
Front yard setback in A-1 districts is 50 feet.	There is no front yard in the A-1 district.
Front yard setback in a B-4 district.	This requirement is met.
Rear yard setback in A-1 districts is 40 feet.	This requirement is met.
Rear yard setback in B-4 district.	This requirement is met.
Side yard setback in A-1 districts is 25 feet.	This requirement is met.
Side yard setback in B-4 district.	This requirement is met.
Maximum lot area covered by all structures and parking in a B-4 or a A-1 district.	There are no maximum standards.
Minimum living space dimensions/dwelling units.	There are no dwelling units on site.
All outdoor recreational facilities shall be illuminated with fixtures equipped with cut-off shielding as needed to direct and restrict light to the playing surface, playing air space, and immediately surrounding areas, and to eliminate glare in the night sky and unnecessarily reflected light on adjacent or distant properties.	Sheet 3 of 3 notes the light fixtures. The October 25, 2013 letter from Andersen & Crain, Inc. states "All outdoor recreational facilities shall be illuminated with fixtures equipped with cut-off shielding as needed to direct and restrict light to the playing surface, playing air space, and immediately surrounding areas, and to eliminate glare in the night sky and unnecessarily reflected light on adjacent or distant properties." Photometric Plan has been submitted but the photometric layout does not include the photometrics for the entire site (parking lots and fields) and does not show the footcandle spillover on adjacent properties. In addition, the min/max exceeds 5.0 to 1.0 and the pole height is 30 feet.

Parking shall be constructed in the rear or side yards.	Sheet 1 of 2 shows parking in the front yard.
All off-street parking areas shall be surfaced with seal coat, blacktop, or equivalent material that shall provide a durable and dustless surface.	This requirement is met. Revised drawings indicate an asphalt surface.
Handicapped Parking.	This requirement is met.
Parking Dimensions.	This requirement is met.
Parking requirements for Offices are one for every 200 square feet of floor area.	This requirement is met.
Future parking.	Using the APA standards of; 2 parking spaces per tennis courts, 20 parking spaces per baseball field, 20 parking spaces per soccer field, 6 parking spaces per basketball court, and 6 parking spaces per beach volleyball court, there appears to be enough parking for future development. This requirement is met.
All off-street parking areas shall be landscaped with planting strips on all sides that are either visible from a surrounding property.	This requirement is met.
A buffer strip shall be established between the off-street parking area and the street of at least ten feet in width, which shall be used only of landscaping, screening, or drainage, as provide herein.	This requirement is met.
Off-street parking areas with more than five parking spaces shall contain tree islands.	This requirement is met.
Off-street loading and unloading.	Truck dock to be removed. Due to the nature of the use a loading and unloading area is not required.
All plant material shall comply with the more recent provision set forth by the American Standard for Nursery Stock ANSI Z60.1.	This requirement is met.

Section 4: Summary:

From a planning perspective we note the following:

1. General Planning Comments

- **Complete Streets/Place Making:** With the current state administration placing a great emphasis on "place" as a way to retain and attract young people, along with noting that funding from the state in the future may be tied to following state standards pertaining to building design, walkability, connectivity, and access by all modes of transportation, we requested that the applicant place a bike rack on the site since this close to the TART trail.

2. Site Plan Submission Comments
 - Future phased development shows a future building used for a basketball court in the B-4 district.
3. Special Use Permit Comments

Standards for Determination for the Special Use Permit

Standard	Finding
Be designed, constructed, operated and maintained so as to insure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity to protect the natural environment and conserve natural resources and energy to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner.	The proposed use is compatible with adjacent land uses and is consistent with the intent of agriculture provision of the zoning ordinance which identifies uses permitted by special permit such as campgrounds, institutional uses, and historic parks. The proposed use as a sports and athletic facility is consistent with those recreational uses noted.
Be designed to protect natural resources, the health, safety, and welfare and the social and economic well being of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole.	The proposed design shows soccer and baseball facilities on agricultural property which are typically used from late Spring thru late Fall. Access is provide via M-72 and the TART trail. The height and photometrics of athletic field lighting may be a concern and needs to be reviewed and regulated by the Township.
Be related to the valid exercise of the police power, and purposes which are affected by the proposed use or activity.	The proposed use conforms to the provisions of the Zoning Ordinance and thus is a valid exercise of police power.
Be necessary to meet the intent and purpose of the zoning ordinance, be related to the standards established in the ordinance for the land use or activity under consideration, and be necessary to insure compliance with those standards.	The proposed use, subject to revisions noted in the site plan review, will meet the intent and purpose of the zoning ordinance.
Meet the standards of other governmental agencies where applicable, and that the approval of these agencies has been obtained or is assured. The applicant shall have the plan reviewed and approved by the Grand Traverse Metro Emergency Services Authority (MESA) prior to the review by the Planning Commission.	As of the date of issuance of memorandum the plan has been reviewed by MESA.

TRAVERSE CITY BULLDOG ATHLETIC ASSOCIATION (TCBAA) OVERALL SITEPLAN

SITE DATA

PROPERTY OWNER:

HYC INC.
3420 NE SUGARHILL AVENUE SUITE 205
JENSEN BEACH, FL 34957

APPLICANT:

TRAVERSE CITY BULLDOGS ATHLETIC ASSOCIATION
846 BERTINA LANE
TRAVERSE CITY, MI 49686
CONTACT: MR. BRIAN HARCEY 231-929-3562

PARCEL ADDRESS - 5549 BATES ROAD
CURRENT PARCEL ZONING - A-1 AGRICULTURAL
PARCEL NUMBER - 28-01-002-005-00

SETBACKS:

DISTRICT:	B-4	A-1
FRONT:	20% DEPTH 50'	
SIDE:	10% WIDTH 25'	
REAR:	10% DEPTH 40'	

PROPOSED:

ATHLETIC COMPLEX FOR HIGHSCHOOL HOMESCHOOL SPORTS

LIGHTING:

ALL LIGHTING TO COMPLY WITH SECTION 7.8.3 OUTDOOR LIGHTING, SUB-SECTION 4.

ATHLETIC FIELDS

ATHLETIC FIELDS WILL BE IRRIGATED UPON PLACEMENT OF PLAYING SURFACE.

PARKING CALCULATIONS:

B-4 PARCEL: OFFICE AREA: 3,200 SFT AT 1 SPACE/200 SFT = 16 SPACES REQ'D

A-1 PARCEL: USING APA STANDARDS TENNIS: 2 SPACES/COURT, BASEBALL: 20 SPACES/DIAMOND, SOCCER: 20 SPACES/FIELD, BASKETBALL: 6 SPACES/COURT, AND BEACH VOLLEYBALL: 6 SPACES/COURT

REQ'D SPACES: TENNIS = 2, BASEBALL = 20, SOCCER = 40, BASKETBALL = 6, VOLLEYBALL = 6. TOTAL REQ'D = 74 SPACES

PROVIDED SPACES: 29 EXISTING AND 119 PROPOSED (11 HANDI-CAP SPACES)

PEGGY MARTIN
3530 ARBOR TRAIL
GARLAND, TX 75043-6206
PARCEL #28-01-002-005-40
ZONING: B-4 MATERIAL PROCESSING & WAREHOUSING

NOTES:

- ALL FUTURE PARKING AREAS TO SHALL BE SURFACED WITH SEAL COAT, BLACKTOP OR EQUIVALENT MATERIAL THAT SHALL PROVIDE A DURABLE AN DUSTLESS SURFACE.
- LANDSCAPING PLANT MATERIAL SHALL COMPLY WITH THE AMERICAN STANDARD FOR NURSERY STOCK ANSI Z60.1
- PER FIRE DEPARTMENT, PLACE FIRE LANE SIGNS AT 100' INTERVALS ALONG ALL DRIVES UPON PLACEMENT OF PARKING AREAS.

PROPOSED TIME FRAME FOR FACILITY DEVELOPMENT

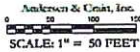
- FALL 2013: OCCUPY EXISTING BUILDING FOR MEZANOS AND TCBA FUNCTIONS
- WINTER 2013-2014: RECONSTRUCT EXISTING BUILDING TO COMPLY WITH BUILDING CODE ISSUES
- WINTER 2014-SUMMER 2015: CLEAR TREES AND LEVEL FOR PROPOSED SOCCER FIELDS, MASS GRADE SITE
- SPRING/SUMMER 2014: CONSTRUCT PROPOSED 100'X120' BUILDING ADDITION FOR HIGH SCHOOL BASKETBALL COURT
- SUMMER/FALL 2015: ADDITIONAL PARKING FOR NEW GYMNASIUM
- SUMMER 2016: FUTURE PARKING AREAS FOR SOCCER FIELDS
- SUMMER 2016: OUTDOOR BASKETBALL COURT/VOLLEYBALL
- SPRING 2017: INSTALL BASEBALL/SOFTBALL FIELD

ERNIE LEDERER
8434 M-72 E
WILLIAMSBURG, MI 49690
PARCEL #28-01-002-005-10
ZONING: B-4 MATERIAL PROCESSING & WAREHOUSING

LARRY HAMMOND
P.O. BOX 340
ACME, MI 49610
PARCEL #28-01-002-005-22
ZONING: B-4 MATERIAL PROCESSING & WAREHOUSING

HYC INC.
10260 ELK LAKE ROAD
WILLIAMSBURG, MI 49690
PARCEL #28-01-002-001+00
ZONING: B-4 MATERIAL PROCESSING & WAREHOUSING

BRYAN & BARBARA ROMBERG
5483 BATES ROAD
WILLIAMSBURG, MI 49690
PARCEL #28-01-002-016-00
ZONING: A-1 AGRICULTURAL



SOIL DATA

TH#1:
0"-6" SANDY TOPSOIL
6"-4' LOAMY SAND
4'-6" MEDIUM SAND

TH#2:
0"-8" SANDY TOPSOIL
8"-3.5' LOAMY SAND
3.5'-6" MEDIUM SAND

TH#3:
0"-1' SANDY TOPSOIL
1'-3.5' LOAMY SAND
3.5'-6.5' MEDIUM SAND

LEGEND

- PROPERTY LINE
- SETBACK
- EXISTING CONTOUR
- PROPOSED CONTOUR
- DRAINAGE DIRECTION ARROW
- EXISTING TREE LINE
- PROPOSED TREE LINE
- PROPOSED RETENTION BASIN
- PROPOSED GRADES
- PROPOSED FUTURE LIGHT POLE
- TRUMPET PROPOLE LOCATED FROM LAST GRADING

WINKOG, LLC
13919 S. WESTBAY SHORE DRIVE STE G-01
TRAVERSE CITY, MI 49684
PARCEL #28-01-002-002-C0
ZONING: B-4 MATERIAL PROCESSING & WAREHOUSING

Andersen & Crain, Inc.
Surveying, Engineering, Consulting, & Design
2636 Garfield Road N., Suite 30
TRAVERSE CITY, MI 49686
Phone: (231) 947-7255 Fax: (231) 947-7275



DESIGNED BY: WLC
DATE: 10-24-2013
REV DATE: 11-13-2013
11-13-2013: REVISIONS
12-10-2013: FIRE DEPT REVIEW
ZONING: A-1 AGRICULTURAL

TRAVERSE CITY BULLDOG ATHLETIC ASSOCIATION - OVERALL SITEPLAN

SECTION 6 - TOWN 27 NORTH - RANGE 9 WEST
ACME TWP. GRAND TRAVERSE COUNTY, MICHIGAN

JOB NUMBER:
TCBAA

SHEET 1 OF 3



ACME TOWNSHIP PLANNING AND ZONING

To: Acme Township Board
From: Nikki Lennox – Zoning Administrator
Date: 1/2/2014
Re: **Ordinance Amendment #026 , Chickens: The keeping of up to 6 chickens (no roosters) for personal use.**

Dear Board Members,

Over the last 1 ½ years this department has received several requests from residents to have chickens for personal use. Traverse City has an ordinance that allows for chickens in the city. I spoke to their zoning administrator who states there have been no problems or complaints regarding the chickens.

On November 18, 2013, the Planning Commission held a hearing on the proposed ordinance amendment #026 to allow for chickens in residential districts. This ordinance amends Section 6.2.2 (m) R-1 District: ONE FAMILY FOREST AND COASTAL DISTRICT, and re-numbers current subsections m-p.

In December this ordinance went before the County Planning Commission, who approved of the amendment.

The amendment #026, if adopted would allow for the following:

- m. **Chickens: The keeping of up to 6 chickens (no roosters) for personal use.**
Subject to the following:
 1. **A maximum of 6 chickens (hens) may be kept per parcel. Roosters are prohibited.**
 2. **Chickens shall be confined/housed within a fenced area in the rear yard.**
 3. **Enclosures shall be located at least 25 feet from any dwelling on a neighboring parcel and 10 feet from the rear and side property line.**
 4. **No chicken shall be kept on parcels with more than one dwelling.**

This amendment would also apply to the R-2 and R-3 Districts, (where applicable) as those districts allow for "All uses permitted by "Right" in the R-1 District, subject to all restrictions specified in that section. Residents living in subdivisions shall be bound by their covenants and restrictions regarding animals. Where none exists, the Acme Township Zoning Ordinance shall govern.

The Planning Commission is recommending to the Board, approval of this ordinance. I am asking for a motion to approve Zoning Ordinance #026 as presented above, including renumbering of subsequent subsections m-p.

Motion: to approve Zoning Ordinance #026 as presented above, including renumbering of subsequent subsections m-p.

m LaPaol S white

Nikki Lennox

ACME TOWNSHIP

**Resolution of the Township Board of Trustees
To Amend the Acme Township Cemetery Ordinance**

**Resolution No: R2014-01
January 7, 2014**

At a regular meeting of the Acme Township Board of Trustees held on January 7, 2014, the Township Board adopts the following resolution:

WHEREAS the Township Board of Trustees has previously adopted the Acme Township Cemetery Ordinance ("Cemetery Ordinance");

WHEREAS the Cemetery Ordinance originally contemplated the use of a Cemetery Sexton for certain duties and procedures;

WHEREAS Acme Township no longer has a Cemetery Sexton;

WHEREAS the Township Clerk recommends amending the Cemetery Ordinance to remove the use of a Cemetery Sexton and has revised the Cemetery Ordinance which is attached to this Resolution; and

WHEREAS the Township Board agrees with the Clerk's recommendation.

Now therefore be it resolved that the Acme Township Board adopts the attached revised Cemetery Ordinance.

1. This amendment to the Cemetery Ordinance shall be published once, within 30 days of today's date, in the *Traverse City Record-Eagle* and shall take one day after the date of publication.

2. This ordinance amendment shall be recorded in the Township's ordinance book as set forth in MCL 41.185.

Yes: _____

No: _____

Abstain: _____

Jay Zollinger, Supervisor



Cathy Dye, Clerk

M LaPant S Dye.
Passed

ACME TWP (SPECIAL ASSESSMENT DISTRICT) (Proposed Project Area)



Legend

-  PRIVATE ROAD PROPERTIES
-  PUBIC ROAD PROPERTIES



BY AUTHORITY OF THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF ILLINOIS

AND ON RECOMMENDATION OF THE BOARD OF EXAMINERS

DENNIS EDWARD DRENNAN

HAVING PASSED THE EXAMINATION AND FULFILLED ALL OTHER REQUIREMENTS
PRESCRIBED BY AN ACT TO REGULATE THE PRACTICE OF PUBLIC ACCOUNTING IN
THE STATE OF ILLINOIS, APPROVED JULY 22, 1943,
IS REGISTERED BY THE UNIVERSITY AS A
CERTIFIED PUBLIC ACCOUNTANT

IN WITNESS WHEREOF THIS CERTIFICATE IS ISSUED THIS TWENTIETH DAY
OF SEPTEMBER, ONE THOUSAND NINE HUNDRED SEVENTY-TWO.

CERTIFICATE NO. 14,081

Louis W. Ptusick
J. Lee Young
Raymond A. Hoffman
Norman Olson
J. H. Reichelderfer
BOARD OF EXAMINERS



John E. Corbally, Jr.
PRESIDENT OF THE UNIVERSITY
Earl W. Porter
SECRETARY OF THE BOARD OF TRUSTEES

DENNIS E. DRENNAN

2145 Chrystal Ridge Dr.
Traverse City, MI 49686
231 946-7133
Cell: 231 233-7452
Email: drennan165@gmail.com

OBJECTIVE

Accounting and Financial Services - Part-Time

WORK HISTORY

Jun **Accountant**
2010 *East Bay Professionals, Inc*
to *Traverse City, MI 49686*
Present

Self-employed accountant and tutor- in part contracted to Hamilton Partners - maintain accounting reports twice a month, four days each.

Jan **Corporate accountant**
1996 *Hamilton Partners, Inc*
to *Itasca, IL 60143*
Jun

2010 Report to the Corporate Controller; overhead allocations and payroll reconciliation for over 200 employees, annual budgets for 80 building engineers and day porters, Reviewed/processed monthly commission invoices, prepared sales/use tax returns monthly, reconciled/calculated semi-monthly 401(k) match and non-elective contributions for 200 employees, analyzed monthly health insurance invoices and allocated cost to various overhead ledgers, maintained FAS depreciation sub-system for the overhead ledgers.

Sep **Temporary Hamilton Partners, Inc 1995-1995**
1967 *Accountemps, Inc, Hoffman Estates, IL*
to

Dec **Controller 1989-1995**
1995 *Bell-Rae, Inc, Janitorial Services, Wauconda, IL*
Director of Internal Audit 1984-1989

Dennis E. Drennan

HMO America, Inc, a public Co., Chicago, IL
Vice-President, Commercial Loans 1983-1984
Wauconda National Bank, Wauconda, IL
Owner, SBA and Fmha loans 1981-1983
American Capital International, Crystal Lake, IL
Vice-President Commercial Loans 1978-1980
First National Bank of Woodstock, Woodstock, IL
Director of Internal Audit 1975-1977
First National Bank of Woodstock, Woodstock, IL
Controller 1974-1975
Envirodyne, Inc, an Engineering Firm, Chicago, IL
Audit Manager 1970-1973
Lester Witte & Company, National CPA, Chicago, IL
Accountant 1969-1970
*Professional Management, Inc, doctors and dentists
Cleveland, OH*
Internal Auditor 1968-1969
Allstate Insurance company, Northbrook, IL
Second Lieutenant 1968-1968
U.S. Marine Corps, Quantico, VA
Staff Accountant 1967-1968
Arthur Andersen & Co, National CPA, Chicago, IL

EDUCATION

Sep **John Carroll University**
1963 *University Heights/Cleveland, OH*
to *B.S in Business Administration - accounting*
Aug
1967

MEMBERSHIPS

Treasurer, MANATRA, Chicago, IL, a charity
Illinois CPA 1974
U. S. Marine Corps Reserve, 1967-1973

SOFTWARE/SYSTEM SKILLS

Microsoft Office Suite
YARDI, Real Estate Management System

Notes continued for 12/18/2013:

journal entries to reverse the amounts recorded on the receiving fund and record the balance deposited as due to the general fund. The Treasurer indicates that the money will be transferred to the General fund in December – which should be to the Northwestern money market account #3735.

Reconciled the property tax account – 1 at Chase Bank – November monthly.

The four deposit groups where the amounts per the general ledger were greater from the Bank amounts – August 29th for \$1,681.72, Sept 10th for \$400.00, Sept 27th for \$1,771.28 and another on the 27th for \$8.91 were adjusted by a negative cash receipt prepared by the Treasurer. The 8.91 entry was duplicated by an adjusting journal entry so that aje was reversed. The check in the amount of \$47.65 which had not been entered to the g/l but had cleared the bank was subsequently entered. The bank credit of \$1.00 that was not on the general ledger because it was a test transaction by the Treasurer to set up a procedure for processing credit card payments was refunded by the bank.

Reconciled the Shoreline Preservation account – 1 at Chase Bank – November monthly. A farmland check was used to pay the \$675.00 fee for handling the final bond payment. Prepared a journal entry to reclassify the check entry and record it as to due to Farmland. A transfer needs to be made to reimburse Farmland in December.

Reconciled the Farmland Preservation accounts – 1 at Chase Bank and 1 at Northwestern – November monthly. Prepared a journal entry to record the 675.00 check issued on behalf of Shoreline and reflect it as due from Shoreline.

Reconciled the Parks and Recreation fund and the New Urbanist Town Center fund accounts – 1 each at Chase Bank – November monthly.

Reconciled the General, Fire, Police, Cemetery, Liquor and Township Improvement funds – in co-mingled accounts – 1 at Chase Bank and 3 at Northwestern – November monthly. The October General fund check used to pay a Sewer fund invoice by mistake was corrected by the Treasurer with a transfer of \$523.95 from General to Sewer. The October deposit of 225.00 entered to account 101-000-004.000 in error was not corrected yet. A cash receipt entry to reverse this and record it to the checking account is pending from the Treasurer. Five more cash receipt entries for deposits to the Chase checking account in November were similarly posted to the 101-000-004.000 savings account on the general ledger – prepared journal entries to reclassify this total of \$4,618.05 to the proper g/l account. Prepared a journal entry for the \$7,613.92 received from the county and deposited to Receiving for the first payment, including interest, on the \$152,217.69 amount transferred for the plant last year; the total paid was recorded as due from Receiving; \$6,084.62 was recorded as a reduction of the accounts receivable and \$1,529.30 to interest income from Septage (@1%.) Prepared an entry in the amount of \$29.00 to adjust the September payroll tax difference. Prepared an entry to record \$136.86 due to Trust and Agency. There is an old outstanding check in the amount of \$417.92 for which a replacement check was reissued in December – prepared a journal entry, dated in December, to void the old check.

A reporter from the Traverse City Record eagle contacted me to answer questions regarding a follow-up story that appeared in this paper in a previous month. I was asked two questions: did I feel that

Notes continued (2) for 12/18/2013:

the story, as previously reported, was out of proportion and had I apologized to the treasurer.

I was correctly quoted in the follow-up article in that I did feel that the story was out of proportion and also that I had apologized to the Treasurer in an e-mail exchange; one that also carried a cc only to the Clerk. There also was a statement in the story that the Treasurer and I have different explanations about the errors and what caused them. I can only comment on what would be my explanation about the error. The report format changed between July and August and the numbers reported for July as the ending month on the July report and for July as the beginning month on the August report also changed. The number for ALL ACCOUNT BALANCES on the July report was \$3,403,600 and the similar number for July on the August report was \$2,502,388. This is a mathematical change; a reduction of \$901,212 in the two different amounts reported for July.

The new August report format did not include the balance in the Tax collection - Temporary Funds – 703 - amount of \$628,994. Had this been included, there would be a reduction of \$272,218. This is the same reduction of the item called ACME TOWNSHIP FUND BALANCE from \$1,037,880 to \$765,662. But the story was not about the July numbers but was concerned with the amounts in the August column.

There is no number that I ever provided to the Treasurer that has any bearing on that change in the July amounts nor on the problem discussed with the August amounts. My apology was that I discovered an error in the logic that the treasurer was using in one of the cells within the excel spreadsheet that was designed by the Treasurer with no assistance from me at all. I did provide the amount of the balance for cash in the account 101-000-001.00 called general fund cash. That number I provided was \$448,299.95. A slightly higher \$450,769.83 was the starting number in the cell for the August account balance GENERAL FUND ACCOUNTS – 101. The second number in that cell was a + \$453,183.32 which is the amount in the general fund account 101-000-104.000 - the savings accounts balance. The mathematical sum of these two numbers is 903,952.15 yet the balance ended up as \$634,024, a reduction of \$269,928 which is derived from a series of five subtractions where the subtracted was by negative reference to other cells. They were cell F16 - the Cemetery fund, F25 - the Fire fund, F26 - the Police Fund, F31 – Public Broadcast Equipment Funding and F35 – PA 48 Metro Acct Fund. These last two are logical deductions as they are not funds within the structure of the Township but rather additional reserves of the general fund. The first three, however, are independent funds reported in the township accounts separate from the general fund. The sum of these three were \$206,829 and including them in the logic of the cell as a deduction had the effect of understating cash by that amount. My apology to the Treasurer was that I didn't see this error in logic when she asked me to look at the report.

I have also an accounting for the difference between \$269,928 and \$206,829 but that mostly involves the old July reported amount.

Print this Listing

12/4/2013

Illinois Division of Professional Regulation

11:36:10 AM

SEARCH FOR LICENSEE BY PROFESSION:

Certified Public Accountant, Licensed

THERE ARE 2 RECORDS WHOSE NAME CONTAINS: Drennan

Licensee's Name	DBA/AKA	License Number	License Status	City, State	Original Date	Current Exprtn	Ever Disciplined?
THOMAS J DRENNAN		065021621	ACTIVE	Downers Grove, IL	08/22/1991	09/30/2015	N
THOMAS E DRENNAN		065022693	ACTIVE	LIBERTYVILLE, IL	06/14/1993	09/30/2015	N

MEMORANDUM

TO: Acme Township Board of Trustees
FILE NO. 5385.00
FROM: Jeffrey L. Jocks
DATE: December 27, 2013
RE: Resolution Concerning Deposits

At the December 2013 Board Meeting, the Agenda included two resolutions concerning Township finances. A question was raised as to the authority of the Township Board to adopt these resolutions. I recommended that the Township Board hold off on considering them until I had a chance to review the law. I understand that the resolution concerning bank reconciliations has been withdrawn. The remaining resolution concerns deposits of money received by the Treasurer's office.

The resolution proposed to require the Treasurer's office to deposit money received into the Treasurer's office within two days. If there were extenuating circumstances that prevented the deposit within two days then the Treasurer's office was required to notify the Clerk and Supervisor.

My opinion is that the Acme Township Board does have the authority to adopt a resolution setting policy for deposits of receipts to the Township.

MCL 41.77 authorizes township boards to adopt a resolution concerning deposits of money coming into the township treasurer's hands.

The township board of a township may provide by resolution for the depositing of money coming into the hands of the treasurer of the township, and the treasurer shall deposit the money in the financial institution the township board may direct, subject to this act. Interest that accrues upon the deposit shall be paid into the general fund of the township. The township board of a township shall determine in the resolution the time for which the deposits shall be made and all details for carrying into effect the authority given in this act, but proceedings in connection with the deposit of money shall be conducted in a manner to ensure full publicity and shall be open at all times to public inspection.

The relevant section of the above is: "The township board of a township shall determine in the resolution the time for which the deposits shall be made..." This authorizes the Township Board to adopt a resolution requiring deposits within a certain time.

In addition, the Department of Treasury's *Accounting Procedures Manual for Local Units of Government in Michigan*, discusses the importance of timely deposits of moneys received by a treasurer. Although not Michigan law itself, it recognizes the importance of procedures and states that deposits should be made daily.

Because MCL 41.77 authorizes township boards to adopt by resolution a time for which deposits shall be made, this does not interfere with the Treasurer's statutory duties.

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2014-
Establishing Cash Receipting Procedures
_____ *Date*

At a meeting of the Acme Township Board of Trustees, held on _____, 2014, the Acme Township Board of Trustees, on a motion made by , _____ and seconded by _____ passed the following resolution:

Whereas, the Acme Township Board of Trustees may by resolution provide for the time for which deposits of money coming into the hands of the Treasurer shall be made pursuant to MCL 41.77(2);

Whereas, the State of Michigan Accounting Procedures Manual for Local Units of Government (Rev 7/2007) states that procedures must be adopted to ensure that all cash collected will be deposited in a timely manner;

Whereas, the State of Michigan Accounting Procedures Manual for Local Units of Government further states that deposits should be made daily. However, in instances where the amount of cash on hand is minimal, deposits may be made less frequently,

Whereas, it is generally a good business practice to deposit money on a timely basis as a service to the customer;

Whereas, the Acme Township Board of Trustees believes that deposits of should be made within two business days of receipt unless there exist extenuating circumstances preventing the deposit;

Now therefore be it resolved that the Acme Township Board hereby adopts the following policy:

Cash Receipting Policy

The Treasurer's Office will deposit all receipts in the local bank within two business days of receipt, unless extenuating circumstances exist that would prevent deposit that day. In such a case, the deposit shall be made as soon as possible thereafter.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger
Acme Township Supervisor

Cathy Dye
Acme Township Clerk



6042 Acme Road, Williamsburg, MI 49690 Tel. 231-938-1350 Fax 231-938-1510 www.acmetownship.org

To: Acme township Board

From: Jay B Zollinger-Acme Township Supervisor

Date: 1/2/2014

Re: MDOT Annual Permit Operations with in State Trunk line Right of Way

MDOT Offers entities' such as governmental units the opportunity to apply for an annual Blanket permit for work they may need to do over the year in an MDOT State trunkline right of way. Once this permit is obtained the township must submit only some basic advance notice paperwork at least five days in advance of any actual work to be done and receives acknowledgement ;otherwise the permitting process for a specific job might take longer

We do and have used this permit process for any shoreline related activities Phragmites eradication along the East Bay Shoreline, and for road work along our Acme Township owned sewer lines.

Respectfully request that the Board approve MDOT Performance Resolution R 2014- for annual permit for operations within state trunkline Right-Of-Way as part of the January7,2014 Consent calendar

**PERFORMANCE RESOLUTION FOR
GOVERNMENTAL AGENCIES**

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way" (form 2205B).

RESOLVED WHEREAS, the Township Of Acme
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
4. The GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

- 6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Name	and/or	Title
Jay B Zollinger, Acme Township Supervisor		
Nikki Lennox, Acme Township Planning Zoning		
Thomas K. Henkel, Acme Township, Buildings & Grounds Manager		

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the Board Of Trustees
 (Name of Board, etc)
 of the Township Of Acme of Grand Traverse County
 (Name of GOVERNMENTAL AGENCY) (County)

at a Regular meeting held on the 7 day
 of January A.D. 2014.

Signed _____ Title Acme Township Clerk